

Board of Library Trustees, December 13, 2012 Wareham MA

Meeting began at 5:35, present: Megan Singleton - Chair, Kate Furler - Clerk, Bethany Gay - Vice Chair, Roger Baccheiri, Martha Strachan, Liz McDonald, Bob White, Kathleen LaFlamme, Director Denise Medeiros, Absent: Leie Carmody, excused
Visitor: Kerry Mello

Announcements: Furler spoke about the Veterans Parade. White mentioned that the library might have a float at next year's parade.

Minutes for October 25, 2012. **Motion:** to accept by Strachan/Baccheiri 8/0/0

Old Business: Draft of the MOU with the Historical Society was presented by Medeiros. Discussion ensued. Strachan/Baccheiri offered changes in the draft MOU. "The Historical Commission shall undertake the following and will have storage privileges and will comply with the following conditions listed below." 8/0/0. (Conditions listed on the actual MOU.) White/Strachan asked that the items allowed to be stored be limited to the archival materials of the Historical Commission. 8/0/0

New Business: Medeiros spoke of the staffing change. Laurie Cavanaugh, Reference Librarian, is leaving to become the Library Director in Halifax. Furler asked that a letter from the Trustees be written to thank Ms Cavanaugh for her services. Singleton volunteered to get a Thank You card for us all to sign at the next meeting.

Medeiros spoke about submitting and the subsequent approval of our updated action plan for FY2014.

Medeiros is applying for a Library Services Technology Application grant for Community Languages, for materials for literacy programs.

Concerning the FY2013 budget update: due to State funding shortfall, a 1% expense budget cut is expected.

"Love Your Library Rally" coincides with the "Take Your Child to the Library Day" on Saturday, February 2, 2013. Medeiros is looking for volunteers.

Director's Report: Repairs to the building: approved by the Town Meeting.
State Waiver has been submitted for approval and is scheduled for February decision.

Friends & Foundation: the next Book Sale will be in March 2013. Successful Christmas Sale. No data available.

The Foundation Annual Appeal has been sent out to 300 homes.

Golf game is scheduled for February 17. Singleton requests more sponsors. White agrees to contact the Scouts programs to help with set up and clean up for the event. January 10, 5:30, is the organizational meeting for the Golf event.

Trustee Matters: Furler noted the lack of lights in the parking area. Medeiros urges all of us to contact the Municipal Maintenance Department to fix the lights.

Next meeting: January 17, 2013 at 5:30 PM at WFL Baccheiri/Furler 8/0/0

Adjournment: Strachan/Baccheiri 8/0/0

Respectfully submitted: Kate Furler, Clerk

Kate Furler
Megan Singleton