

WAREHAM FREE LIBRARY BOARD OF TRUSTEES  
MINUTES OF MEETING, TUESDAY, APRIL 13, 2010

1. Meeting called to order at 4:10 and Chaired by Mickie Heath

Present: Leie Carmody

Kathleen Furler

Jack Houton

Martha Strachan

Johnna Fredrikson

Loey Vieira

Tom Wavro

Marcia Griswold, Acting Library Director

Brenda Eckstrom, Selectman

2. Public Comments

Mary Nyman, representing the Friends of the Wareham Free Library, invited the Trustees to two events planned by the Friends a Beer/Wine/Cordial Tasting at the Stonebridge Bistro, April 24<sup>th</sup> and a presentation by Dick Johnson of the Boston Sports Museum at the library, May 1<sup>st</sup>.

Kerry Mello, President of the Foundation was present to offer their support and a commitment to work cooperatively with the reorganized Board of Library Trustees.

3. Minutes of the last meeting were reviewed and accepted.. Motion by Jack Houton and seconded by Leie Carmody. Two abstentions: Mickie Heath and Loey Vieira.

Motion was made and seconded that as a matter of practice there be a formal sign in process.

4. Old Business

a. By Laws

Treasurer's Report

Chairperson, Mickie Heath stated that we are not a governing Board, but an advisory Board, responsible for library policy, thus there is no need for activities that would necessitate a Treasurer's Report. All fiscal transactions are to be forwarded to the Town Treasurer. He is the treasurer for the Board.

Review of By-Laws

With an understanding of our fiscal responsibilities, Article III, Section 1; reference to a treasurer's report is deleted.

Article VI, Section 1

The voting capacity of the Chair was vigorously discussed. Martha Strachan moved that the Chair does not vote except in case of a tie vote. Seconded by Leie Carmody. Mickie gave up the Chair to Johanna in order to participate in the discussion which followed. Question was called and hand

vote conducted: For the motion - Martha Strachan  
Against - Kate Furler

Michie Heath  
Leie Carmody  
Tom Wavro  
Abstained - Loey Vieira  
Jack Houton

Without further discussion it was assumed that the draft of the revised by-laws could be forwarded to the Town Administrator and the Town Council for their review and comment. Kate Furler so moved, second by Jack Houton. No discussion, motion passed unanimously.

b. Search for New Director

A committee of trustees with assistance from the Town Administrator unsuccessfully interviewed three candidates. After a general discussion with good input the search for more applicants will be widened, employing a number of the resources available. The designated committee of the Trustees will work closely with the TA.

c. Public notification of Trustee meetings and agenda were properly posted.

d. Meeting with Foundation . Trustee will not meet with either the Foundation or the Friends until the proper memos of understanding have been negotiated between the Department Head and the groups. These understandings call for the goals of the department to coincide with those of the local group

5. New Business

a. Mandatory Ethics Training - Applicable to all Trustees. Library volunteers do not need to participate.

b. Review of meeting times, dates and frequency

Owing to the number of items and issues that need to be handled by the Trustees it was thought that to meet more often for a short period of time and to change our meeting time would be advantageous. Motion to that effect by Kate Furler to meet twice monthly for the next two months was seconded by Jack Houton. Jack also encouraged the assignment of Trustees to various committees in order to expedite our work.

Motion passed, all were in favor, except for Martha Strachan.

By consensus it was decided to meet on Tuesdays at 6:00 pm, in May on the 11<sup>th</sup> and 25 and June on the 8<sup>th</sup> and 22<sup>nd</sup>..

c. Meeting with Town Administrator

Trustees decided to prepare an appropriate agenda, sending suggestions for the agenda to Johnna Fredrikson. Brenda Eckstrom suggested the importance of using the TA's time wisely and forming a sub-committee that would meet with him.

d. Trustees mailboxes

To expedite the flow of information, Marcia Griswold will set up file folders for each Trustee in her office, the Council on Aging

e. Resumption of Book Sales by the Friends

This matter has been personally assumed by the Town Administrator, and until such time as all his questions regarding the many issues that have been raised have been resolved there will be no monthly Saturday book sales.

f. Request for review of applications for Board of Trustees: Francis (Larry) McDonald.

A number of applications for the vacant trustee position have been forward to the Trustees for their review and recommendation. After discussion, it was decided to return the applications to the Selectman without a recommendation.

This decision was reached by a motion from Jack Houton that we do not participate. Johnna Fredrikson seconded the motion. All were in favor, except for two who abstained: Kate Furler and Leie Carmody.

6. Director's Report

Marcia Griswold reported as follows: Healthy Kid's Event, Saturday, April 7, 2010 She is looking for volunteers to meet families. June 26<sup>th</sup>, Family Day at the Library, players of this year's Wareham Gatemen baseball team will be there to meet the public. National Library Week is April 17<sup>th</sup> to the 24<sup>th</sup>.

Marcia also referenced the Massachusetts Board of Library Commissioners as a resource for Trustees which keeps them informed of issues that arise in the ongoing operation of local libraries.

She gave as several examples, the issue of violence in libraries as a result of unauthorized use of the library by other state organizations who use local libraries as a meeting place to counsel their clients. There is great importance to have in place agreements, understandings or even contracts when such activities take place in a local library.

7. Trustee Matters

Two matters were discussed of some relevance.

It was believed that in order for our meetings to be conducted in the most efficient and orderly fashion Roberts Rules of Order should be faithfully followed.

Trustees are to decide which committee they would like to serve on and to forward to Mickie their decision.

8. Public Matters

During the month of March library volunteers served a total of 160 hours.

A motion to adjourn was offered by Jack Houton at 6:30 pm and seconded by Martha Strachan.

Next meeting: Tuesday, May 11, 2010 at 6:00 PM.

Respectfully submitted,

