

Meeting began at 5:35, present: Mike Flaherty-Chair, Kate Furler-Clerk, Bethany Gay, Kathleen LaFlamme, Megan Singleton, Director Denise Medeiros, New Teen Coordinator, Amy Cattabriga.

Arriving at 5:40, Martha Strachan

Arriving at 6:05 Liz MacDonald

Excused absences: Jack Houton, Leie Carmody

Teen Coordinator, Amy Cattabriga spoke about adding to our web site announcements: book, music, video reviews and the poetry contest

December minutes: moved for acceptance, Furler/Strachan 6-0-0

Old Business:

Building Committee report: if Capital Improvements Committee receives estimates from the Maintenance Department, the needs of the library should be on track.

New Business: none

Directors Report: introduction of Amy Cattabriga.

New substitute Librarians begin training tomorrow. (Janis Fuller, Phyllis Foley & Mary Brault)

Looking for volunteer readers to read aloud to children during the Feb 4th Library Rally Day.

K. LaFlamme, M. Singleton M, Strachan & B. Gay volunteered

Financial Report given. Denise noted that there is a need for additional funds. The Friends, Pricilla Porter, have committed that all the income from the Golf event will be used for the WFL. Ms Porter explained that funds in different accounts are still available. For example, funds for the courtyard and funds for the Stone Room exist.

Friends have committed \$600 for the Library Rally on Feb 4.

There will be two sculpting workshops for the Children's Library. (\$250 needed)

Symphony Tales will be happening in the Children's Library, March 17th. (\$300 needed)

Dr. Suess's Birthday will be at the Children's Library.

Get Your Game On, during the school vacation.

Kerry Mello spoke about the roles of the Foundation, the Friends and the Trustees.

Liz MacDonald requested that the Friends and the Foundation write a one page mission statement that could be displayed so the public would be able to see what each group does.

Move to accept Safe Child Policy - LaFlamme/Singleton 6-0-0

Correspondence: appreciation letter from MBLC for our Long Range Plan

Budget issues discussed.

Trustee matters: Houton will not be seeking reappointment. His term ends in June 2012.

Move to purchase a digital recorder for the BOLT meetings, limited to \$100 from BOLT funds.

Denise will make the arrangements for this purchase.

Furler/Strachan 6-1-0

Next meeting: Feb 16, 2012 at 5:30 PM Furler/Strachan 7-0-0

Meeting recessed at 6:20

Meeting resumed at 6:39

Joint meeting with the Friends of the WFL and the WFL Foundation

Present: Mike Flaherty-Chair, Kate Furler-Clerk, Bethany Gay, Kathleen LaFlamme, Megan Singleton, Director Denise Medeiros, Martha Strachan, Liz MacDonald, Mary Nyman, Kerry Mello, Diane Lazarus, Pricilla Porter, Hazel Taber, Bob Brousseau, Winna Dean, Maxine Fernades, Mary McAuliffe and Sandra Stuart Wheeler

Discussion about the roles of the three entities

Denise asked that the BOLT not be another fund raising group.
The BOLT reserves the right to raise funds at some time if needed.

Flaherty moved that we revisit the MOU's between the Friends and the WFL BOLT and between the Foundation and the WFL BOLT. We propose to have it in writing the definition of the role of the Trustees as a support group for the Foundation and the Friends. MacDonald stressed that we are working together for the benefit of our library.
Flaherty/Strachan 7-0-0

Denise suggested that a group made up of members of the three boards meet quarterly to discuss scheduling of events so there is no conflict.

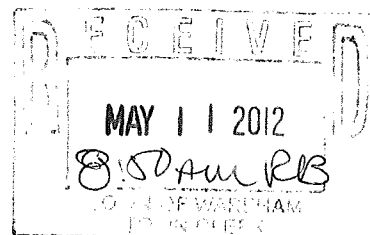
Move to adjourn Furler/Strachan 7-0-0

Respectively submitted

Kate Furler, Clerk

Kate Furler
5/10/12

Michael Strachan 5/10/12



BOARD OF LIBRARY TRUSTEES, Wareham

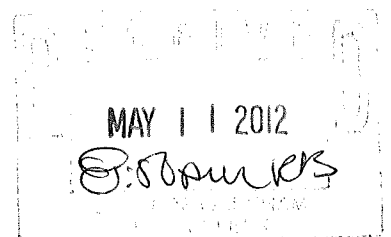
Special Meeting, February 9, 2012

1. Call to order: 5:36 PM. Present: Mike Flaherty, Chair, Kate Furler, Clerk, Kathleen LaFlamme, Bethany Gay, Liz MacDonald, Pricilla Porter, Winna Dean, Frank Heaney. 5:45, Martha Strachan.
2. Tour of the Spinney Memorial Library in preparation for discussion at next regular meeting. Tour lead by Pricilla Porter.
3. Adjournment called at 6:20 PM by Furler/LaFlamme 6-0-0

Respectfully submitted

Kate Furler

Kate Furler 5/10/12
minutes part 5/10/12
(CHAIRMAN)



Meeting began at 5:35, present: Mike Flaherty-Chair, Kate Furler-Clerk, Martha Strachan, vice chair, Bethany Gay, Kathleen LaFlamme, Megan Singleton, Liz McDonald, Jack Houton, Director Denise Medeiros
Excused absences: Leie Carmody
Guests: Mary Nynan, Priscilla Porter, Sandra Stuart Wheeler, Bob Brousseau, Kathy Gleason, Deborah McGonnell, Ellen Begley, Frank Heath, Winna Dean

Announcements: Leo Miller, a former Trustee and Friend has passed away. McDonald will bring a card for our signatures and will get the card to Barbara Miller.

January minutes: moved for acceptance as amended, Strachan/Singleton 7-0-1

Old Business:

Digital recorder: purchased from BOLT funds by D. Medeiros. Recorder will be kept by the Library Director at the library.

New Business: none

Building Committee report: discussion about advisibility of creating a warrant article for the Spring Town Meeting.

Motion to recess at 6:02. Flaherty/Furler 8-0-0
Meeting recessed at 6:02
Meeting resumed at 6:07

Copies of the Capital Planning request were distributed. (\$47,500 quote from the Maintenance Department)

Motion to submit a warrant article for up to \$85,000 for the Spring TM: Strachan/Gay

Motion to table this issue and aim for a presentation for the Fall TM: Houton/Furler 7-1-0

Motion to draft a BOLT letter to Mark Andrews and Mark Gifford to have Mr. Gifford to attend a BOLT meeting to speak to the urgency of the physical needs of the WFL building. Furler/Strachan 8-0-0

Director's Report:

Budget issues discussed. State aid of \$6833.18 has arrived and we anticipate an equal amount later in this year. We have been granted a waiver for certification.

Library Rally was very successful.

The Town Library budget had to be reduced by 5% (excluding salaries). The majority of the the reduction has been accomplished by not purchasing new staff computers. The problem with this is that those computers are how we connect with the SAILS organization. This issue needs to be addressed.

Friends and Foundation matters: The Mini-golf event report by Singleton and McDonald
All golf holes are now sponsored. Volunteers needed to staff the event. Many Trustees agreed to work.

Trustee matters:

MOU issue is postponed.

D.Medeiros spoke about the MAR information and how Spinney might effect the Town's MAR.

Spinney discussion led by Priscilla Porter.

Motion to recommend BOLT vote to move forward with the Friends proposal to have Spinney become part of the Wareham Free Library. Further that we authorize the officers of the BOLT to work with the library Director to move this project forward between meetings. Houton/Gay 6-2-0

Trustee vacancies: Houton will finish his term in June and Flaherty is running for School Committee. Should he be elected then he would be resigning from the BOLT in April.

Question arose: if, as the State says, Trustees may serve two three year terms, what is the status of those who began with one or two year terms. Are those Trustees eligible for a second full three year term?

Next meeting: Mar 15, 2012 at 5:30 PM Gay/Strachan 8-0-0

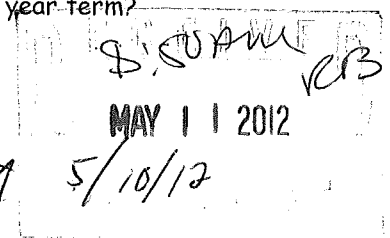
Adjournment: Furler/Houton 8-0-0

Respectfully submitted: Kate Furler, Clerk

Kate Furler 5/12/12

Martha Strachan
(CHAIRMAN)

5/10/12



Meeting began at 5:34, present: Mike Flaherty-Chair, Kate Furler-Clerk, Martha Strachan, vice chair, Kathleen LaFlamme, Megan Singleton, Liz McDonald, Jack Houton, Director Denise Medeiros
Excused absences: Leie Carmody, Bethany Gay
Guests: Mark Gifford, Maintenance Department, Loey Viera, Kerry Mello

January minutes: moved for acceptance as amended, Houton/LaFlamme 7-0-0

Announcements: Leo Miller, husband of Barbara Miller, a former Trustee, Friend and employee has passed away. McDonald arranged a card for our signatures and sent the card to Barbara Miller.

Old Business: none

New Business: none

Building Committee report: Discussion with Mark Gifford about the costs of repairs to the library. He has some quotes for costs of carpeting (pending), exterior painting, windows & doors (\$47,000) and a new roof (\$375,000 to 400,000). Gifford asked about applying for CPC funds. Houton asked could the library qualify as an recreation entity? McDonald asked if students from Upper Cape could work on the windows and painting. Furler asked for prioritizing of our needs. Gifford stated that the roof is first, and the exterior paint and the rot are next. Strachan spoke about summer employment for kids as possible workers. Gifford spoke about using prison laborers. Gifford agreed to remove many of the shrubs from the front of the building. Motion (Strachan/Singleton) to give Gifford the discretion to remove the shrubs with consultation with Medeiros: 7-0-0. Gifford spoke about the broken light in the parking area. He has plans to fix this. Medeiros spoke of the plan for a new sign. Gifford spoke about the seals on the windows. Gifford stated he will be arranging for the chain link fence near the meeting room. Furler asked about asking the Foundation to fund raise for a new roof. Mello said perhaps the Foundation could start a "Building Fund".

Director's Report:

Makepeace Neighborhood Grant application for \$3000 for a "Read to Me" program. This is a training program for storytelling volunteers.

Fines and fees policies: a fee of \$1 for computer scans. This is because it requires staff time. This to be voted on next meeting.

Six week "Using Joomla", on-line E-course available (\$250) to maintain the website. Medeiros requests that cost be covered by the Trustee Funds. Motion to that effect: (Strachan/LaFlamme) 7-0-0

Need to correct the warrant article that lists the Revolving Fund from \$20,000 to \$30,000.

Friends and Foundation matters:

Mello spoke about applying for a Miracle Grow Foundation grant for \$1000 for the Community Garden project. Also the Foundation will be applying for a United Way grant for \$2500 for a storywalk trail. In the Fall they will be looking for a grant to help replace the computers (various Bank Foundations) for \$20,000.

Mini-golf: Singleton reported over 200 people participated. Raffle proceeds of over \$1000. Total profits just over \$7000. Friends voted that all profits go to the WFL.

Trustee matters:

We will have one or two vacancies in June. Strachan/Houton will write a description of the positions to go into Wareham Week. Houton spoke that the BOLT has had very little attendance of the Selectmen at our meetings. Houton suggested that various Selectmen visit our meetings rather than expecting only our liaison to attend. We do not want the BOS to be unaware of our concerns.

Trustee Training Workshop, Thursday, May 31, joint with Bourne Library Trustees. At WFL, probably 6:30 or 7 PM.

Next meeting: Ap 19, 2012 at 5:30 PM Strachan/Furler 6-0-1

Adjournment: Furler/Houton 7-0-0

Respectfully submitted: Kate Furler, Clerk

Kate Furler 5/10/12

Mike Flaherty
(CHAIRMAN)

