

**MINUTES OF THE REGULAR MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF FOREST VIEW
Held Virtually on Zoom Due To COVID-19
March 9, 2021**

1. CALL TO ORDER:

The regular board meeting of the Village of Forest View was called to order by Village President Powell at 7:04 P.M.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL:

Present: Village President Powell, Village Administrator Masciola, Village Clerk Conklin
Chief Wiseman, Chief Heller, Superintendent O'Donohue,

Present: Trustees Grossi, Sudkamp, Hubacek, Miller, Stimach, Kirchgatterer
Absent: None

4. APPROVAL OF PREVIOUS MINUTES:

That the minutes of the regular board meeting of February 23, 2021 be approved as read:

Motion: Trustee Stimach
Second: Trustee Grossi

Yes: Trustees Sudkamp, Hubacek, Miller, Stimach, Grossi
No: None

Abstain: Trustee Kirchgatterer
Motion Carried.

5. APPROVAL OF PREVIOUS CHECK REGISTER:

- A. To approve the check register from the payroll of the February 23, 2021 board meeting in the amount of \$ 97,897.37

Check # 31021-31028

Voided: None

- B. To approve the check register from the accounts payable of the February 23, 2021 board meeting in the amount of \$ 84,170.14

Check # 31019-31020 and 31029-31061
Voided: None

Action Requested: Motion to approve

Motion: Trustee Kirchgatterer
Second: Trustee Grossi

Yes: Trustees Hubacek, Miller, Stimach, Kirchgatterer, Grossi, Sudkamp
No: None
Motion Carried.

6. REPORTS OF EXPENDITURES:

- A. To approve the village payroll in the gross amount of \$ 91,699.28. This payroll covers the period from March 1-15, 2021 for regular full-time employees. Also covered is the Officials payroll from march 1-31, 2021 and the part-time payroll from February 16-28, 2021.
- B. To approve the accounts payable as listed in the amount of \$ 28,179.71
- C. Total Expenditures: \$ 119,878.99

Action Requested: Motion to approve

Motion: Trustee Kirchgatterer
Second: Trustee Hubacek

Yes: Trustees Miller, Stimach, Kirchgatterer, Grossi, Sudkamp, Hubacek
No: None
Motion Carried.

7. REPORTS OF REVENUE – As of February 28, 2021:

Cash Receipts:	\$ 318,316.96
Sales Tax:	\$ 34,444.72
Home Rule Sales Tax:	\$ 23,814.45
Interest:	\$ 128.41
Local Gas Tax:	<u>\$ 17,476.95</u>
Total Revenue:	\$ 394,181.49

Action Requested: None, information only.

8. DEPARTMENTAL CORRESPONDENCE:

Agenda Item # 1 – Letter from Village Administrator, Mark C. Masciola and Village Accountant, Joy M. Conklin, regarding the Forest View Firefighters’ and Police Pension Fund Actuarial Valuation Reports for the year beginning May 1, 2020 and ending April 30, 2021.

Action Requested: None, information only.

Village Administrator Masciola spoke regarding the Forest View Firefighters’ and Police Pension Fund Actuarial Valuation Reports. The Village Board approved hiring the firm of Lauterbach & Amen, LLP on September 10, 2019, to perform actuary reports on both the Fire and Police Pension Funds for 2019 and 2020. These actuary reports provide an up to date report of the financial status of both pension funds, the percentage of funding, investment returns and the recommended funding levels for both pensions.

The 2020 Tax Levy, payable in 2021, includes \$260,000 for the Fire Pension Fund and \$500,000 for the Police Pension Fund. We recommend an additional \$25,000 transfer to the Fire Pension Fund and an additional \$225,000 transfer to the Police Pension Fund to meet the Recommended Contribution as suggested by Lauterbach & Amen, LLP.

Additional revenues are available from video gaming revenue and the Park ‘N Fly parking tax revenue. In Fiscal Year 2020, video gaming revenue collected amounted to \$99,761 and parking tax revenue collected amounted to \$167,590 for a total of \$267,351. In the current Fiscal Year 2021, video gaming revenue collected has amounted to \$65,418 and parking tax revenue collected has amounted to \$104,227 for a total of \$169,645.

Two Resolutions, under a separate cover, have been prepared for the transfers to the Fire Pension and Police Pension Funds.

Agenda Item # 2 – Letter from Village Administrator, Mark C. Masciola and Village Accountant, Joy M. Conklin, requesting approval of Resolution R21-02 authorizing a transfer of \$25,000 from the General Corporate Fund to the Firefighters’ Pension Fund.

Action Requested: Motion to approve Resolution R21-02.

To approve Agenda Item # 2

Motion: Trustee Kirchgatterer

Second: Trustee Miller

Yes: Trustees Stimach, Kirchgatterer, Grossi, Sudkamp, Hubacek, Miller

No: None

Motion Carried.

Agenda Item # 3 – Letter from Village Administrator, Mark C. Masciola and Village Accountant, Joy M. Conklin, requesting approval of Resolution R21-03 authorizing a transfer of \$225,000 from the General Corporate Fund to the Police Pension Fund.

Action Requested: Motion to approve Resolution R21-03.

To approve Agenda Item # 3

Motion: Trustee Kirchgatterer

Second: Trustee Grossi

Yes: Trustees Kirchgatterer, Grossi, Sudkamp, Hubacek, Miller, Stimach

No: None

Motion Carried.

Agenda Item # 4 – Letter from Chief of Police, Gary Wiseman Jr., requesting the official appointment of Joseph Marigliano and Martin Maniscal as Part-Time Police Officers to the Forest View Police Department.

Action Requested: Motion to appoint Joseph Marigliano and Martin Maniscal as a Part-Time Police Officers to the Forest View Police Department.

Police Chief Wiseman spoke seeking the Boards approval to hire Joseph Marigliano and Martin Maniscal.

A Trustee asked how many Part-Time Police Officers we have on the department.

Police Chief Wiseman stated that there are nine Part-Time Police Officers. Everyone that has been hired is doing very well.

To approve Agenda Item # 4

Motion: Trustee Miller

Second: Trustee Stimach

Yes: Trustees Grossi, Sudkamp, Hubacek, Miller, Stimach, Kirchgatterer

No: None

Motion Carried.

Agenda Item # 5 – Letter from Fire Chief, Thomas A. Heller, requesting the promotion of Part-Time Firefighter/Paramedic Daniel Kennedy to the rank of Lieutenant.

Action Requested: Motion to promote Firefighter/Paramedic Daniel Kennedy to the rank of Lieutenant.

Fire Chief Heller spoke requesting the Boards approval to promote Firefighter/Paramedic Daniel Kennedy to the rank of Lieutenant. Firefighter/Paramedic Kennedy has been with the department for four years and has a lot of experience.

To approve Agenda Item # 5

Motion: Trustee Stimach

Second: Trustee Kirchgatterer

Yes: Trustees Sudkamp, Hubacek, Miller, Stimach, Kirchgatterer, Grossi

No: None

Motion Carried.

Agenda Item # 6 – Letter from Fire Chief, Thomas A. Heller, requesting authorization to purchase a new gas grill for the Fire Department.

Action Requested: Motion to authorize the Fire Chief to purchase a new grill that utilizes natural gas in an amount not to exceed \$800.00.

Fire Chief Heller spoke regarding a request for the Boards approval to purchase a new grill. The new grill will work on natural gas.

A Trustee asked why this purchase needed approval.

Village Administrator Masciola stated that any purchases over five-hundred dollars will require the Boards approval.

Village President Powell mentioned that since this is a natural gas grill, it is a little more expensive.

Discussion ensued regarding a prior request and denial of the grill due to insufficient funds.

Fire Chief Heller mentioned that he needed to gather the information and pricing to present to the Board along with his request.

Discussion ensued regarding the age of the current grill and the option to purchase a cover for the grill.

Village President Powell mentioned that there will be an awning over the grill in addition to purchasing a cover to protect the grill from the elements.

To approve Agenda Item # 6

Motion: Trustee Grossi

Second: Trustee Miller

Yes: Trustees Hubacek, Miller, Stimach, Kirchgatterer, Grossi, Sudkamp

No: None

Motion Carried.

9. APPLICATIONS FOR PERMITS:

- F21-06 Crown Castle USA, Inc., T-Mobile, 5005 S. Nagle Avenue, New Backup Generator for Existing Wireless Carrier.
- F21-07 D.F. Chase Construction, Old Dominion Freight Line, 5500 W. 47th Street, Emergency Demolition of a Section of the Existing Dock Area due to Roof Collapse on February 16, 2021.
- F21-08 D.F. Chase Construction, Old Dominion Freight Line, 5500 W. 47th Street, Shoring and Utility Relocation of the Existing Dock Area due to Roof Collapse on February 16, 2021.
- F21-09 SBA Communications, 5448 W. 47th Street, T-Mobile Equipment Upgrade on Monopole Tower.
- F21-10 SSS Real Estate Management, LLC, 4609-4615 S. Harlem Avenue, New Car Wash and Retail Space Development.

10. REPORTS OF OFFICERS:

A.) Reports from Department Heads

1. Village Administrator Mark Masciola
 - Issued the Old Dominion Permit for demolition and shoring as a result from the large snow storm we had and the roof collapse. The shoring work was completed last week. On March 3, 2021 the inspection from FSCI was completed. The structural engineer approved the work and safety of the building. Old Dominion has resumed operations at the north end of the dock and will continue with the demolition operations.
 - A Permit was issued to SSS Real Estate Management for the car wash and retail space development. An IDOT and an MWRD Permit will be required prior to the issuance of the Certificate of Occupancy at the end of the project.
2. Superintendent Water & Public Works Jack O'Donohue
 - On February 24th and 25th, we had a water main break on the Apex property. Out of my seventeen years here, this was the worst break we have had. This break was underneath a twenty-five-foot retention dike. To reach the main, we ended up with a thirty-foot hole. We received water from Stickney to maintain the water pressure for the residential side of town.

Village President Powell asked if we had to shore with a dig that deep.

Superintendent O'Donohue stated that they did need to shore. Gary's Construction was called, and they had all of the proper shoring needed.

Village President Powell asked how we stood regarding salt.

Superintendent O'Donohue mentioned that we have fifty tons and two hundred tons that can still be ordered.

3. Police Chief Gary Wiseman Jr.
 - Provided Police Reports for February 23, 2021 through March 8, 2021.

A Trustee asked if Police Chief Wiseman has anyone in mind to fill the last opening.

Police Chief Wiseman stated he was reviewing paperwork and has a couple people in mind.

4. Fire Chief Tom Heller
 - Provided Fire Department Reports for the month of February.
 - Thanked the Board for promoting Firefighter/Paramedic Kennedy and approving the purchase request for a grill.
 - Thanked all of our Full-Time and Part-Time Dispatchers for their service.
 - Completed an inspection at Old Dominion.
 - Completed a Solar Panel inspection at Best Foods and a couple of residential homes. The Solar Panel inspections are completed by FSCI. In addition to FSCI, the Village will also go out for the inspection.

B.) Reports from Village Trustees

A Trustee felt that the letter turned in by Trustee Sudkamp regarding the grill should have been read. The letter was read into the minutes.

Village President Powell thanked Trustee Miller for reading the letter.

A Trustee asked when they were going to be informed of the cut-over date and when our dispatchers would be leaving.

Village President Powell stated that he will be discussing that in his report.

C.) Report from the Village President

Our 9-1-1 service is scheduled to be cut-over this Thursday. If that happens, you will see one full time dispatcher remain and one will be paid out.

A Trustee asked what the hours will be at the P.D. office. It would be nice to state the hours for the residents listening.

Police Chief Wiseman stated that the hours would be 9:00 a.m. to 5:00 p.m., the same as the Village Hall.

Village President Powell mentioned that this was all of the information he had on the 9-1-1 status. If the cut-over happens, we will notify the residents. Nothing will change for the residents when calling 9-1-1.

Discussion ensued regarding the Police Department Administration hours, lunch breaks and if those breaks are paid or unpaid.

11. PUBLIC COMMENT OR QUESTIONS:

Village Clerk Conklin stated there were no comments or questions via email or left in the drop box.

No other comments were received.

12. ADJOURNMENT:

To adjourn at 7:41 P.M.

Motion: Trustee Miller
Second: Trustee Hubacek

Yes: Trustees Grossi, Hubacek, Sudkamp, Kirchgatterer, Miller, Stimach

VOICE VOTE: AYES: ALL NAYS: NONE Motion Carried.

Respectfully submitted,

Joy M. Conklin
Village Clerk