

Jacob Edwards Library

Minutes of September 28, 2021

The Library Trustee meeting of September 28, 2021 began at 12:04 PM. Present at the meeting were Trustees Maureen Gullekson, Robin Weber, Mel Blake, Beth Cournoyer, Dick Whitney and Library Director Margaret Morrissey. Tammie Darling was present to record the minutes.

Maureen Gullekson motioned to approve the August 2021 minutes, Robin Weber seconded. So voted.

Financial Report – There was no financial report at this time.

Chairman's Report - There was no chairman's report at this time. Dick Whitney thanked the Trustees for the dessert and card that was presented to him.

Director's Report – Margaret discussed various repairs/maintenance that have been completed at the Library. Regular Library hours (50 hours per week) have resumed at the Library and patronage remains reduced due to COVID. Entire Director's Report was distributed to Trustees prior to meeting. On October 16, 2021, Clara, a character from the Nutcracker, will visit the Library. Robin Weber motioned to fund four tickets to the Nutcracker at the Hanover Theater not to exceed \$225. Mel Blake seconded. So voted. The tickets will be a door prize.

Safety/Security- Two individuals have been sleeping inside and outside of the Library. There has also been some theft of books by a patron in the Library. Police have been notified.

Old Business –By Laws/Election of Officers. Mel Blake motioned to confirm the new Slate of Officers as follows:

Chair-Robin Weber
Vice Chair-Jim Dyer
Financial Director-Gary Bridgman

Maureen Gullekson seconded. So voted. Jim Dyer will notify the Bank and the Town of the new officers. Margaret will update the website and MBLC.

Fines Policy-After a brief discussion regarding fines, Robin Weber motioned to eliminate fines except for hotspots, museum passes, telescopes and other equipment and passes. Mel Blake seconded. So voted. Margaret will draft a revision to the Fines Policy.

Hotspot Lending Policy-The Library has received five hotspots as part of a grant from the MA Board of Library Commissioners. Margaret distributed a Hotspot Lending Policy. A hotspot is reserved like a book and the data will shut off one day after the due date. Maureen Gullekson motioned to accept the Hotspot Lending Policy as presented, Dick Whitney seconded. So voted.

Maureen Gullekson made a motion to adjourn, Mel Blake seconded. So voted. The meeting ended at 12:55 PM. The next meeting will be held on October 26, 2021 at 12:00 PM.