

Jacob Edwards Library

Minutes of June 22, 2021

The Library Trustee meeting of June 22, 2021 began at 12:03 PM. Present at the meeting were Trustees Maureen Gullekson, Gary Bridgman, Robin Weber, Jim Dyer, Beth Cournoyer, Dick Whitney and Library Director Margaret Morrissey. The new Circulation Assistant, Kate Beland, was in attendance to introduce herself and meet the Trustees. Tammie Darling was present to record the minutes.

Maureen Gullekson motioned to approve the April 2021 minutes, Robin Weber seconded. So voted.

Beth Cournoyer motioned to approve the May 2021 minutes, Gary Bridgman seconded. So voted with Maureen Gullekson abstaining.

Library Status/Covid – The Library is currently open Monday-Friday 9am to 5pm. Library fines were suspended during the pandemic, reinstatement of these fines will be on the Agenda for the next Trustee meeting. Options such as a fine amnesty were discussed. Jim Dyer discussed the current staffing situation and whether or not it will impact next year's budget.

Financial Report – There was no financial report at this time. Gary Bridgman will contact the Town Treasurer to discuss transferring \$150,000 from the checking account to the Bartholomew investment account. Gary made a motion to accept a \$1500 donation from Greater Worcester Community Foundation Donor Advised Fund Olive I. and Anthony A. Borgatti and a \$100 donation from Charlton Southbridge Moms Club. Robin Weber seconded. So voted.

Chairman's Report - There was no chairman's report at this time.

Director's Report – Margaret discussed various repairs/maintenance that have been completed at the Library. Summer reading began June 21, 2021. Entire Director's Report was distributed to Trustees prior to meeting.

Old Business –By Laws/Election of Officers. Jim Dyer asked the Bank Trustees if they receive an annual letter of reappointment. Bank Trustees responded that they do not receive an annual letter. Gary Bridgman stated that the Trustees must read the original Trust Indenture to follow the rules regarding reappointment. Robin Weber proposed that the Trustees obtain the original Trust document, review the By Laws and have procedures in place and scheduled on a yearly calendar. The Trustees discussed planning an annual meeting in September in which officers are elected. A meeting in July will take place to discuss organizational topics such as Trustee monthly meeting times, leaving Trustees, etc.

Beth Cournoyer made a motion to adjourn, Gary Bridgman seconded. So voted. The meeting ended at 12:55 PM. The next meeting will be held on July 27, 2021 at 12:00 PM. The sole purpose of the next meeting is to discuss organizational topics.