

Jacob Edwards Library

Minutes of June 23, 2020

The Library Trustee meeting of June 23, 2020 began at 12:00 PM. The meeting was held online via GoToMeeting. Present at the meeting of were Trustees Beth Cournoyer, Maureen Gullekson, Mel Blake, Gary Bridgman, Jim Dyer, Dick Whitney and Library Director Margaret Morrissey. Tammie Darling was present to record the minutes.

The minutes of the May 2020 meeting were read. Mel Blake motioned to approve the minutes, Gary Bridgman seconded. So voted.

At this time, Margaret Morrissey updated the Trustees on curbside pickup due to the coronavirus. All full time staff are back to work. Interlibrary loans are expected to begin in a month. It is possible that the building may re-open on July 6, 2020, however, Margaret recommends that curbside pickup continue instead. Chairs have been removed and there is no access to computers or printing. Maureen Gullekson stated that she is comfortable with Margaret making all decisions regarding the phased approach to re-opening. Maureen also stated that she thinks the bathrooms need to remain closed if the Library building opens. Margaret noted that she is working with the DPW on the cleaning of the bathrooms. Gary Bridgman asked how many people have used the curbside pickup. Margaret stated that 6 to 8 people have used the pickup to date. Jim Dyer questioned and the Trustees discussed the use of pickup services. Staff are working on training and exhibits.

Financial Report - There was no financial report at this time.

Chairman's Report - There was no chairman's report at this time. Dick Whitney stated that Trustee meetings will remain online for a while. Margaret noted that she will need Trustee signatures for vouchers for payments.

There is no update on new business or old business at this time.

Director's Report - Margaret has been preparing for the Library re-opening. Plexiglass has been installed and masks and sanitizer have been obtained. Programs may be held on Zoom and the Library is working on some form of summer reading.

Gary Bridgman made a motion to adjourn, Mel Blake seconded. So voted. The meeting ended at 1:03 PM. The next meeting will be held on September 22, 2020 at 12:00 PM via online format.