

Jacob Edwards Library

Minutes of November 26, 2019

The Library Trustee meeting of November 26, 2019 began at 12:04 PM. Present at the meeting of were Trustees Robin Weber, Mel Blake, Maureen Gullekson, Dick Whitney and Library Director Margaret Morrissey. Tammie Darling was present to record the minutes.

The minutes of the October 2019 meeting were read. Robin Weber motioned to approve the minutes and Mel Blake seconded. So voted.

Financial Report – There was no financial report at this time.

Chairman's Report – Dick Whitney sent to the Town of Southbridge a trustee resignation letter which was rejected because Jessica Jimenez did not sign it. At this time, the Trustees consider Jessica Jimenez to have resigned as Trustee. Dick will follow-up with the Town regarding any additional steps that may be needed regarding Jessica's resignation.

Dick would like to discuss Bylaws at the next meeting.

Director's Report- Margaret Morrissey distributed her director's report and discussed programs and events at the Library. The Director denied two religious groups from reserving meeting space citing the policy and the rule regarding that meeting space may not be reserved for ongoing meetings. Margaret also distributed the guidelines for bulletin board posting stating that bulletin boards may not be used for posting religious events.

Robin Weber motioned to approve the Proctoring procedure, Mel Blake seconded. So voted.

Old Business – There is no update for the Gift Policy. Margaret sent a letter to sculptor John Lewis and asked him to sign a "Deed of Gift."

Maureen Gullekson made a motion to adjourn and Robin Weber seconded. So voted. The meeting ended at 12:55 PM. The next meeting will be held on December 17, 2019 at 12:00 PM. The meetings for 2020 will fall on the fourth Tuesday of every month.

Approved 1/28/2020