

## *Jacob Edwards Library*

### **Minutes of December 18, 2018**

The Library Trustee meeting of December 18, 2018 began at 12:00 PM. Present at the meeting were Trustees Mel Blake, Robin Weber, Maureen Gullekson, Beth Cournoyer, Dick Whitney and Library Director Margaret Morrissey. Paul Van Camp, Chairman of the Southbridge Trail Committee was present to discuss a plan to bring the StoryWalk to the Heritage Trails in Southbridge. Tammie Darling was present to record the minutes.

The minutes of the November 2018 meeting were read. Robin Weber motioned to approve the minutes, Mel Blake seconded. So voted.

Financial Report - Gary Bridgman was not present at the meeting. Tammie Darling distributed the financial report prepared by Gary which included balances on the accounts controlled by the Trustees. Gary Bridgman further reported via Tammie Darling that no action was needed regarding Docket 287149, Estate of Grace Edwards, for Citation on Petition for Allowance of Account.

At this time, Paul Van Camp, Chairman of the Southbridge Trail Committee, discussed a possible partnership with the Library, West Street School and Trail Committee to bring the StoryWalk program to the Heritage Trails of Southbridge. Mr. Van Camp discussed the improvement of the trail conditions and displayed framed book pages that could be installed along the trail. He asked if the Library would be willing to contribute by selecting a book, publicizing StoryWalk and donating to the project. Margaret Morrissey suggested that the books have a bilingual emphasis. Maureen Gullekson would like to determine who is in the partnership group; the responsibilities of each group, and, if each group has a leader. Mr Van Camp has had a conversation with the West Street School about participating in the project and he suggests a similar conversation with the PTA. Robin Weber stated that we need a specific financial request for the project and we need to make sure that there is enough support from the other groups before we commit. Mr. Van Camp stated that he will contact the West Street School regarding a presentation - Dick Whitney and Maureen Gullekson stated that they would attend the presentation at the West Street School to represent the Library.

Dick Whitney notified the Trustees that Adult Services Librarian, Ashley Kenney has left the Library. The vacancy has been advertised.

Director's Report- Margaret Morrissey did not distribute a written report, but discussed programs and events at the Library. Margaret thanked Gary Bridgman for the financial report and would like to discuss the capital fund balance of \$59,120.87 at the next meeting for use on Library improvements. Maureen Gullekson and Robin Weber would like Margaret to discuss the scope of work involving the ceiling repair with the Town.

New Business - Margaret will email the Memorial Gift Policy to the Trustees for discussion.

Beth Cournoyer made a motion to adjourn, Mel Blake seconded. So voted. The meeting ended at 1:07 PM. The next meeting will be held on January 22, 2019 at 12:00 PM.