

## *Jacob Edwards Library*

### **Minutes of March 22, 2016**

The Library Trustee meeting of March 22, 2016 began at 12:05 PM. Present at the meeting were Trustees Gary Bridgman, Beth Cournoyer, Robin Weber, Jessica Jiminez, Mel Blake, Maureen Gullekson, Chairman Dick Whitney and Library Director Margaret Morrissey. Tammie Darling was present to record the minutes.

The minutes of the February 23, 2016 meeting were read. Maureen Gullekson suggested that the February minutes include the discussion of the issues the Library is having with the Department of Children and Families. Robin Weber motioned to approve the February minutes as amended, Beth Cournoyer seconded. So voted.

Gary Bridgman stated that there were no significant changes regarding income or expenses and notified the trustees of current bank balances. The trustees will plan to meet with the investment company, Bartholomew & Co. on July 26, 2016.

Chairman's Report-Dick Whitney attended the budget meeting and spoke with the Town Manager about various needs of the Library.

Margaret Morrissey distributed her report to the Trustees and discussed upcoming programs, building maintenance and safety issues. Mel Blake asked about the status of the ceiling painting and facade project. Margaret notified the Trustees that the gutters and windows need to be fixed first, then the facade and ceiling painting can be addressed. Margaret submitted a capital request of \$150,000 for work on the gutters and some of the windows. Other issues Margaret discussed include the following: Department of Children and Families (DCF) visits have been suspended until further notice. She reminded the Trustees that the Long Range Plan is due this fall. Due to current safety issues, Margaret would like more security camera coverage. The current quote is approximately \$23,000 for the new cameras. Margaret expressed her hope that the *Reaching for a Star* sculpture will be installed by May 14, 2016 in time for Southbridge Fest.

Robin Weber motioned to approve up to \$120 for a staff luncheon with dessert for the upcoming staff training day on April 1, 2016. Mel Blake seconded. So voted.

The Library will host a reception on April 11, 2016 where Bridgewater State University will present a map to the Town of Southbridge in honor of the bicentennial.

Maureen Gullekson made a motion to adjourn, Gary Bridgman seconded. So voted. The meeting ended at 12:55 PM. The next meeting will be held on April 25, 2016 at 12 PM.

Approved April 25, 2016