

Jacob Edwards Library

Minutes of February 8, 2011

The meeting of February 8, 2011 was called to order by Chairwoman Joan Menard at 12:06 PM. Present were trustees Joan Menard, Seth Lajoie, James Puracchio, Dick Whitney, Paula Dacoles, Gary Bridgman and Library Director Margaret Morrissey. Tammie Darling was present to record the minutes. The December 2010 minutes were read and Dick Whitney motioned to accept the minutes. Gary Bridgman seconded. So voted.

Paula Dacoles discussed her Financial Report by stating income, expenses and balances of the Bank of America accounts. At this time, Margaret Morrissey informed the Trustees that the cost for ordering 20 nametags for the staff, etc. will be approximately \$400. Seth Lajoie motioned to approve up to \$425 for nametags, Dick Whitney seconded. So voted.

Under the Chairwoman's report, Joan Menard began by discussing a Legislative Breakfast that she and Margaret Morrissey attended which focused on budget, etc. Joan also discussed the retirement of Vinny, maintenance worker at the Library, on April 13, 2011. Paula Dacoles motioned that the cost for a party for Vinny be split 50/50 with the Friends of the Jacob Edwards Library and that the Trustees would purchase Vinny a gift certificate for a restaurant up to \$100. Seth Lajoie seconded. So voted.

In the category of Old Business, the Trustees are still reviewing the Long Range Plan Draft Report. There will be a Trustee meeting with the Bank of America on March 15, 2011 at 12:00 pm. Paula Dacoles questioned whether or not the artwork in the Library is insured. Margaret Morrissey will inquire on the insurance for the artwork.

Margaret Morrissey went over her Library Director's Report, including statistics for July, August, September, October, November and December 2010, as well as January 2011, and the upcoming programs and meetings she has attended. James Puracchio left the meeting at 1:00 pm.

In the category of New Business, Margaret Morrissey noted that there are three historical maps of Southbridge from the 1800's that she would like to possibly purchase and frame to hang in the Library. Joan Menard stated that if there is room for them in the Library, then the Trustees can discuss purchasing them. The discussion will resume on this topic at the next meeting.

Gary Bridgman motioned to adjourn the meeting at 1:13 pm, Paula Dacoles seconded. So voted. The next meeting will be held on March 15, 2011 at 12pm.

Approved March 15, 2011