

## ***Jacob Edwards Library***

### **Minutes of August 14, 2009**

The meeting of August 14, 2009 was called to order by Interim Chairwoman Joan Menard at 12:10 PM. Present were trustees Gary Bridgman, Joan Menard, James Puracchio, Dick Whitney and Library Director Margaret Morrissey. Tammie Darling was present to record the minutes.

At this time, the minutes of the July 21, 2009 meeting were passed out and read. Gary Bridgman motioned to accept the minutes, James Puracchio seconded. So voted. There was no Financial Report at this meeting since Paula Dacoles was not present at the meeting.

Joan Menard began her Chairwoman's Report by stating that she thought it would be a good idea if the Trustees toured every area of the library. Margaret agreed and thought the tour should be given as a group and not as individual Trustees. Joan also mentioned that she thought that the Trustees should sign up to be present at different Library events. It was noted that the Town Council declined to use the Library as the venue for their next meeting.

Meetings will be held in September and October regarding long range planning. A staff meeting has also been added to discuss the subject. Joan Menard posted an advertisement in the Southbridge News for a new Library Trustee. Margaret Morrissey noted that she saw two applications at the Town Hall. Gary Bridgman suggested that Joan mention the need for a Trustee at the next Rotary meeting. Gary also suggested placing the applications on the desk of the main floor of the Library.

Margaret Morrissey distributed her Director's Report with statistics for July 2009 including hours open, attendance, internet use, etc. Under the category of technology, Margaret's request for live feed capability from Charter Communications is moving forward. She also participated in a meeting on a review of the town website. The Foster Street door has been installed by Menard Glass, artwork has been installed and energy usage is being evaluated. Twenty four applications have been received for the Adult Services position and are being reviewed. Dick Whitney will sit in on interviews of these candidates. There will be a FY10 budget meeting on 8/14/09 with a budget cut possible. Margaret is hoping the Friends of the Jacob Edwards Library can contribute in this area. The Southbridge Evening News interviewed Katie Mrazik, former library page, showing her artistic talent she has provided for the teen area of the Library. An additional interview was given to a T&G supplement on the use of social media to promote the Library. A school supplies drive is underway with the Southbridge Community Connections distributing the materials. The next Town Council meeting will be held 8/24/09 - as previously noted, it will not be held at Jacob Edwards Library. The Friends of the Jacob Edwards Library will be hosting a meet and greet event at the library on 8/31/09. Various exhibits and presentations coming in the months of August and September were noted.

Gary Bridgman motioned to adjourn the meeting at 1:05 pm. James Puracchio seconded. The next meeting will be held on September 22, 2009, at 12:00 pm.