

JACOB EDWARDS MEMORIAL LIBRARY

Library Trustees Meeting

January 27, 1959

PRESENT: O.J.Laliberte            E.D.Mitchell            R.L.Fox  
          J.O.Martin                N.W.Pioppi

INVITED: M.A.Tien, Librarian

ABSENT: E.P.Sheehan            J.K.Edwards

Meeting was held at Favreau's Restaurant  
12:00 P.M.

1. Secretary's Report            The Secretary's report was read and accepted.
  
2. Treasurer's Report            The Treasurer reported that the balance in the Trustee's account at the end of the year 1958 is \$2,244. He will add \$1,000. from this to our Savings Bank Account. He further reported that Town funds for the year 1958 were not exhausted and some funds were returned to the Excess and Deficiency account. No word has been received from the Town Finance Committee for the Town Budget for the year 1959.  
  
Fines in 1958 were \$180. greater than in 1957.
  
3. Buildings and Grounds            O.J.Laliberte reported that the hot water has been turned off because of faulty equipment but that it is hoped to replace this equipment which has given us trouble before.
  
4. Drapes                            The Librarian had no estimated cost to report on this matter.
  
5. Baby Cart                        The Librarian is attempting to obtain one of these and may have a report on this at the next meeting.
  
6. Art Class                        Mrs. Patry has taken over the Art Class and the Librarian reported that it is difficult to limit the attendance to 20, because of its popularity.
  
7. Movies                            The Librarian reported that the movies are very crowded and greatly appreciated by the children.
  
8. National Library Week            The Librarian reported that April 12 to 18, is National Library Week. She will contact E.P.Sheehan concerning the Committee and the Committee Chairman for Library Week in Southbridge.

9. State Aid to Libraries The hearing on this important bill will be held by the Committees on State Administration at the State House in Boston on January 28. The Librarian will contact Senator Benoit and Representative Cournoyer asking their support on this bill. The Secretary will send a telegram asking their joint support.
10. Duplicator The Librarian reported that the duplicator will cost \$195. Mr. Fox offered the use of the one in the office of the Superintendent of Schools. This offer was gratefully accepted.
11. Circulation The Librarian reported that the greatest overall circulation for any one year was in 1938 when 104,000 volumes were circulated. This dropped off considerably but has now come back to 95,000 for the year 1958.
- The children's circulation was 20,000 in 1938 and increased to 45,000, whereas adult circulation is dropping off somewhat slower than the increases of children's circulation.

John O. Martin, Secretary  
Board of Library Trustees

JACOB EDWARDS MEMORIAL LIBRARY

PROPOSED BUDGET - 1959

	1958		Total	1959
	11 Months	Dec. Est.		Budget
Payroll				
101 Librarian	461278	450	506278	5267
103 Regular emp.	878220	830	961220	10200
104 Part time - trust	174961	160	190961	2000
105 Part time - town	103833	95	113333	1100
150 Janitor	298776	282	326976	3264
151 Janitor's helpers	11126	-	11126	100
201 Books	374795	300	404795)	4500
202 Periodicals	48406	5	48906)	
203 Films	11951	20	13951	150
250 Book Repairs	3279	35	6779	150
301 Fuel	102072	220	124072	1400
302 Light	92042	205	112542	1100
303 Water	1125	-	1125	15
304 Supplies	4664	10	5664	35
305 Removal of Rubbish	700	3	1000	15
306 Misc. Operating Expense	696	-	696	10
	210400		210400	
351 Bldg. Maintenance	21116	100	31116	500
352 Ground	14804	15	16304	450
401 Telephone & Stationery	19872	20	21872	225
403 Office - Desk Supplies	40275	60	46275	475
407 Miscellaneous	4357	-	4357	50
500 Equipment & Furn. Fixtures	2170	355	37670	250
	<hr/>	<hr/>	<hr/>	<hr/>
	2880918	3165	3197418	31256

MASSACHUSETTS LIBRARY DEVELOPMENT COMMITTEE  
representing  
MASSACHUSETTS LIBRARY ASSOCIATION  
MASSACHUSETTS LIBRARY TRUSTEES ASSOCIATION  
MASSACHUSETTS BOARD OF LIBRARY COMMISSIONERS

January 22, 1959

Dear Librarian:

Enclosed with this letter is a copy of House Bill 1361: An Act Providing for State Aid to Public Libraries as filed by Representative Lawrence F. Feloney of Cambridge, on petition of the Massachusetts Library Development Committee.

A hearing on this bill is scheduled before the Committee on State Administration on Wednesday, January 28, 1959 at 10:30 A.M., Room 423, State House, Boston.

It is of utmost importance that there be present a large contingent of trustees, librarians, and interested citizens to speak in favor of the bill. Also, the Committee on State Administration should be in receipt of numerous telegrams and letters before the time of the hearing.

Your MLDC Committee urges you and your Library Board to take the following steps to ensure favorable action by the Committee on State Administration:

1. Get in touch with the Representative and Senator from your area in the Massachusetts General Court. Urge their favorable support of the bill and an expression of this to the Committee on State Administration on or before the date of the hearing.
2. Send a telegram or letter to the Committee on State Administration at the State House, addressed to a member you know, personally; or to the Chairman of the Joint Committee: Senator Richard R. Caples.
3. If possible, have your library represented at the hearing; preferably, a member of the Board of Trustees.
4. Send the Chairman of the MLDC a brief report of the action taken by you or by the persons whom you have contacted. His address is: City Library Association, Springfield 3, Massachusetts.

Sincerely yours,

*John A. Humphry*  
AMCD

John A. Humphry, Chairman

JAH:h  
enc.

January 27, 1959

TELEGRAM

Senator Richard R. Caples, Chairman  
Joint Committee on State Administration  
State House  
Boston, Massachusetts

The Board of Trustees, Jacob Edwards Memorial Library, Southbridge  
unanimously request your committee's favorable action and report  
on HB-1361 providing State Aid to Libraries.

John O. Martin, Secretary  
Board of Library Trustees

JACOB EDWARDS MEMORIAL LIBRARY  
Library Trustees Meeting

February 24, 1959

PRESENT: O.J.Laliberte      J.O.Martin      E.P.Sheehan  
          N.W.Pioppi         J.K.Edwards

INVITED: M.A.Tien, Librarian

ABSENT: E.D.Mitchell      R.L.Fox

Meeting was held at Favreau's Restaurant  
12:00 P.M.

1. Secretary's Report      The Secretary's report was read and accepted.
2. Treasurer's Report      The Treasurer's report, in the absence of the Treasurer, was omitted.
3. Defacing of Books      The Librarian reported extensive book damage of a nature that some one person is doing this.
4. Foreign Policy Discussion Group      The Librarian reported that this group meets in the Children's Room on Wednesday nights.
5. Red Cross Sign      A Red Cross Campaign Sign will be erected in the yard. The Board unanimously agreed that this is desirable.
6. National Library Week      The Librarian named the Committee for National Library Week, in the Library. The first meeting of this group will be on February 24. On Saturday, March 28, the Co-Chairman of the Committee and the Librarian will go to a meeting in Boston which will deal with National Library Week. The Board unanimously agreed that it will pay the expenses for this trip.
7. American Library Association Meeting      The Board unanimously agreed that the Librarian should attend this meeting which will be held in Washington, D. C., this summer. The Board has felt that the Librarian should attend all of these meetings but the meetings have been so far distant from Southbridge, that she has not attended any of them. This is the first meeting on the Eastern seaboard since the Librarian joined the Library.

8. Meeting with Board of Review The Secretary reported on his meeting with the Board of Review on February 9. The increases which were discussed with the Board of Review at that time were discussed, and the re-action of these increases on the Library staff was also discussed by the Board of Trustees.
9. Report from State Board of Library Commissioners This report was read to the Board.
10. Buildings and Grounds O.J.Laliberte reported that the Janitor has taken his vacation while there was serious illness in his family. O.J.Laliberte also reported that hot water attachments have been replaced.

John O. Martin, Secretary  
Board of Library Trustees

REPORT

February 9, 1959

At 7:30 P.M. on February 9, the undersigned met with the Salary Review Committee of Southbridge, which is made up of Vincent Walsh, Robert Jolie and Robert Champagne to discuss the projected raises for the Library Staff, and the Board informed me of the in-grade increases which are allowable under the system in the ranges affected.

The in-grade increases in the S-10 is \$225. a year. In the other classifications S-6, S-5 and S-4 it is \$150. a year. Although, I gather, we can give less than the in-grade increase established, we cannot give more.

Therefore, there will be no change in the Library increases. The increase for the Assistant Librarian, the Library Junior Assistant and Bookkeeper, and the Children's Librarian will have to be reduced under \$150. and the Janitor's rate would be increased \$36. to the top of his range - \$3,300. a year.

John O. Martin, Secretary  
Board of Library Trustees



PRESENT: O.J.Laliberte            E.P.Sheehan            R.L.Fox  
          J.O.Martin                E.D.Mitchell

INVITED: M.A.Tien, Librarian

ABSENT: J.K.Edwards            N.W.Pioppi

Meeting was held at Favreau's Restaurant  
12:00 P.M.

1. Secretary's Report            The Secretary's report was read and accepted.
2. Treasurer's Report            The Treasurer's report was read and accepted.
3. Letter from W.W.Crawford            A letter from W. W. Crawford, former Trustee, was read to the Board. This dealt with his reactions on the Annual Report.
4. Baby Cart                    The Librarian reported that Paul Roy will present a baby cart to the Library. The Board agreed that this is very generous and specified that it should be a personal gift, and not be considered a business gift that could suggest commercial advertising.
5. National Library Week            The Librarian outlined extensive plans for National Library Week. She told of the exceptional cooperation and work of the Committee which is working with her.
6. New Flag                    The Librarian indicated that the present flag is in tatters, and the Secretary will contact the Fire Chief to see if the Town still has flags, one of which we might obtain. If not, the Board will consider asking a Veteran's group or a Woman's Auxiliary group to present us with a flag.
7. Mutilation of Books            The Librarian reported that the mutilation of books seems to have been reduced.
8. Book Reviews for High School Students            This program has not been activated because of other programs and prior commitments, but will be commenced shortly after National Library Week is over.

9. Trees O.J.Laliberte reported that the trees need to be pruned and other work needs to be done on them. The Board agreed that this should be done.
10. Children's Entrance O.J.Laliberte will contact James Britton, the architect who drew the plans for the renovations of the Library. He will ask Mr. Britton for a sketch and recommendations for improvement of the outside entrance to the Children's Room. The Board agreed that this should be done.
11. Children's Room & Programs The Librarian reported that the Children's Room is well attended and extensively used. She said crowded conditions exist at the motion picture shows and at other group activities which take place in the Library.

John O. Martin, Secretary  
Board of Library Trustees

JACOB EDWARDS MEMORIAL LIBRARY

Library Trustees Meeting

April 28, 1959

PRESENT: O.J.Laliberte            J.K.Edwards            E.D.Mitchell  
           R.L.Fox                        N.W.Pioppi             J.O.Martin

INVITED: M.A.Tien, Librarian

ABSENT: E.P.Sheehan

Meeting was held at Favreau's Restaurant  
 12:00 P.M.

1. Secretary's Report            The Secretary's report was read and accepted.
2. Treasurer's Report        The Treasurer's report was read and accepted.
3. Flag for Library            The Librarian has mended the old flag so that it is now suitable. However, the Board felt that when the new flags with the 50 stars are issued we should obtain one.
4. Trees                        O.J.Laliberte reported that the trees have been pruned and sprayed; one has been cut down and the stump will be shortly cut off below the surface of the lawn.
5. Valves on Boiler            The recommendations of the insurance inspector were read.
6. Painting the Front Door      O.J.Laliberte will see if the custodian can paint the front door.
7. Flood Lights                O.J.Laliberte will investigate the cost of permanent installation of flood lights. When obtained, the Secretary will contact the Town Counsel and Selectmen as to their reaction toward this installation.
8. Booth at Progress Show      The Trustees gratefully acknowledge the offer of Mr. Brendon Canty of Deary Bros. to pay 1/2 the cost of a booth at the Progress Show to be held by the Exchange Club in May. The setting up of the booth was left to the Librarian as long as she stays within the overall Library budget for the year.

9. National Library Week The Librarian reported the success of the week. The Board agreed that the Secretary should write letters of thanks to the members of the Committee for their fine work as well as some of the other people who helped.
10. Duplicator The Librarian spoke of a duplicator which is relatively inexpensive and which would aid in Library work. This will be considered later in the year when the expenditures of equipment as against the budget have become firmed up.
11. American Library Association Conference The Board agreed that since the meeting of February 24, did not specify the Librarian's expenses should be paid to and from this conference and while there, it should appear on the record of the minutes that the Library will assume this expense. The Librarian will receive an advance and will submit an expense report against it.

John O. Martin, Secretary  
Board of Library Trustees

PRESENT: O.J.Laliberte            E.D.Mitchell            J.K.Edwards  
          N.W.Pioppi                R.L.Fox                 J.O.Martin

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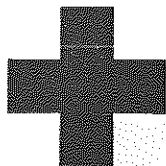
Meeting was held at Favreau's Restaurant  
12:00 P.M.

1. Secretary's Report            The Secretary's report was read and accepted.
2. Treasurer's Report            The Treasurer's report was read and accepted.
3. Trees and Shrubs            O.J.Laliberte reported that the Southbridge Landscaping Company will prune and fertilize the trees and shrubs which have not already been worked upon for \$20.00.
4. Red Cross Letter            A letter from the Red Cross thanking the Library for allowing a sign to be entered on Library Lawn was read to the Board.
5. Library Column Ogdensburg, N.Y.    The Librarian showed a column in the Ogdensburg, New York paper based on the weekly column now appearing in the Southbridge Evening News. This column was instituted by the former editor of the Southbridge Evening News, Mr. Little.
6. Letter on National Library Week            The Librarian presented a letter of congratulation on the Library's participation in National Library Week. The letter was from Erwin D. Canham, Chairman of the State Organization that sponsored this week.
7. Blocking the Driveway            The Board agreed that it was alright to obtain a sign to be erected asking people not to park in the Library driveway, blocking ingress and egress.
8. Bay Path Library Meeting            The Librarian will attend a meeting of the Bay Path Library Association in Shrewsbury on Thursday, May 28.

9. Massachusetts Library Association Meeting It was reported that this meeting will be held in the month of June at Lenox, Massachusetts.
10. Circulation Circulation has dropped off in April and May especially in the recreational reading area, that is, novels, etc. The Librarian will watch this trend and report on it at a later meeting.

John O. Martin, Secretary  
Board of Library Trustees

AMERICAN RED CROSS



SOUTHBRIDGE, MASS.

May 1, 1959

Mrs. Mary Tien  
Jacob Edwards Public Library  
Main Street  
Southbridge, Mass.

Dear Mrs. Tien:

The Executive Board of the Southbridge branch of the American Red Cross wish to express their "thanks" and appreciation for permitting us to erect a Red Cross sign on your property during our recent fund drive.

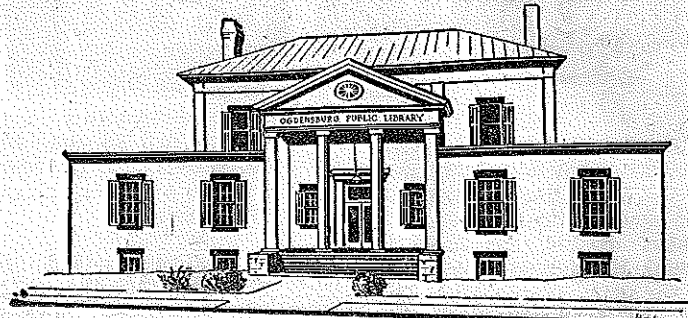
Thank you again for your co-operation in this matter.

Sincerely yours,

THE EXECUTIVE BOARD  
Southbridge Branch  
American Red Cross

*Judith C. Proulx*  
Judith C. Proulx (Miss)  
Secretary

## Between The Bookends



**Ogdensburg Public Library**  
Open weekdays 10-12:30, 2-6, 7-9; Saturdays 10-5  
Closed Monday mornings and Sundays. Telephone 73-J  
Mrs. Marian C. Brickey, Librarian

One of the things which makes library work so interesting, and keeps it from becoming monotonous, is trying to find material on, and answers to, the many different types of questions posed by library users. From the simplest: "Could you tell me what hours the library is open today?", to the more complex, "Will you give me information on the methods of statistical analysis," or "material on the rapid sand filter method for a city water plant?" The person who works in the library must be prepared for almost any question.

Recently though, one of the newer employees was almost stumped. A gentleman, who is a frequent library-user, approached her and asked "Do you have any special place for the Bachelor books?" Having been asked, only the day before, where the 'love' books were, said employee could only think of Bachelor in terms of bachelor—an unmarried man. She replied, rather dazedly, that she didn't think there was any special place for that type of book. The gentlemen looked a bit annoyed, and rightly so. His expression somehow finally impressed on his informant that he meant none other than the books of Irving Bacheller, our well known Northern New York author. All in a day's work at the library!

A variety of books was received from the Regional Library this week. We now have on loan a book on "Jewelry Making for the Beginning Craftsman", by Greta Pach—a well illustrated, practical book which includes sources of supply for the materials used; "10 Secrets of Bowling", by world's champion Don Carter; the Better Homes and Gardens book on "Flower Arranging"; "How to Make Containers and Accessories for Flower Arrangements", by Jean Amer. "Window Sill Gardening" by James Crockett tells how to achieve greenhouse success with your houseplants.

In a journalistic vein "Bury Me in an Old Press Box" by Fred Russell, a sports writer, is full of anecdotes involving many of sports' best known personalities. "Deadline Every Minute" by J. A. Morris is the story of the United Press. "Treasury of Foreign Cars Old and New" by Floyd Clymer is a descriptive album of pleasure, racing and sports cars from 1834 to the present day.

We are not listing all books received but suggest instead that you watch the tables near the entrance where the newer books are displayed.

The Pussywillow Junior Garden Club met at the library Tues-



arrangements", by Jean Amer. "Window Sill Gardening" by James Crockett tells how to achieve greenhouse success with your houseplants.

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The Pussywillow Junior Garden Club met at the library Tuesday evening. The enthusiastic members are Intermediate Girl Scouts who are working on their Wild Flower Badges. This group is sponsored by the Ogdensburg Garden Club.

On Wednesday afternoon we enjoyed the visit of five Girl Scouts belonging to Intermediate Lone Troop No. 1 from Morris-town who are working on their Reading Badges. Thursday afternoon brought us a visit of the Yorker Club of Lisbon. Both groups enjoyed the exhibits in the library and a visit to the fireproof vault where they saw newspapers dating back to 1832 as well as a book dated 1604 which belonged to the Rosseel family.

See you at the library.

#### NEW BOOKS AT THE LIBRARY

Caldwell, Taylor. DEAR AND GLORIOUS PHYSICIAN. ("Novel based on the life of St. Luke, a complex and brilliant man. A colorful recreation of ancient Roman life as it contrasted in its decadence with the new world Christianity was bringing into being.")

Garth, David. THE WATCH ON THE BRIDGE. ("This novel centers around a second class railway bridge on the Rhine—Feb. 1945. To the characters the bridge becomes a symbol of all that is worth striving for in life.")

Lin Tai-Yi. THE EAVESDROPPER. ("A haunting story of a young Chinese novelist who makes his lonely way between China and America.")

Lockwood, Sarah. THE ELBOW OF THE SNAKE. ("A romantic novel about the irrigation pioneers in Idaho. Young John and Emily Bradford arrived in the Snake River country in 1906 hoping to turn the 160 acres of government land into a prosperous farm.")

Snow, C. P. THE SEARCH. ("Tells what it is like to be a scientist, his view of his role and his responsibility, in the story of a young English physicist, Arthur Miles.")

Wylie, I. A. R. CLAIRE SERRAT. ("The story of an English girl's two loves—one a self-centered ambitious man who led her to the brink of personal ruin; the other a protective, gentle person who brought her back to life.")

Garve, Andrew. THE GALLOWAY CASE. Mystery.

Mather, Berkely. THE ACHILLES AFFAIR. Cloak and dagger operations in the Balkans during World War II.

Stewart, Mary. NINE COACHES WAITING. Mystery and suspense.

Lamb, Harold. HANNIBAL: ONE MAN AGAINST ROME. ("Here is the story of Hannibal—the man, the military leader and the boy who inherited an unwavering hate for Rome. The mighty Carthaginian has been called 'the greatest general of the ancient world.'")

ing, how to make containers and accessories for flower arrangements", by Jean Amer. "Window Sill Gardening" by James Crockett tells how to achieve greenhouse success with your houseplants.

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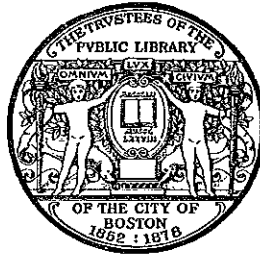
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ERWIN D. CANHAM

*President*

SIDNEY R. RABB

*Vice President*



FRANK W. BUXTON

PATRICK F. McDONALD

EDWARD G. MURRAY

*Trustees*

MILTON EDWARD LORD, *Director*

# THE PUBLIC LIBRARY *of the* CITY OF BOSTON

Boston 17, Massachusetts

12 May 1959

Mrs. Mary A. Tien  
Librarian  
Jacob Edwards Memorial Library  
Southbridge, Massachusetts

Dear Mrs. Tien:

This comes to express to the librarians of Massachusetts our appreciation and thanks for your outstanding contributions to the observance of National Library Week in Massachusetts.

It is only now as your letters, informal reports, and newspaper clippings are beginning to reach us that I am coming to realize the thought, originality, and plain hard work that made National Library Week the success that it was throughout the towns and cities of Massachusetts. It is too soon to determine the full impact of the Week, but I am convinced that your combined efforts have necessarily done much to strengthen the position of the library in Massachusetts.

I look forward to seeing your final report which is to be sent first to your Area Chairman. It is our hope to combine the newspaper clippings, photographs, and other materials into scrapbooks which will be on display at the Massachusetts Library Association meeting in June. In this way you, too, will have an opportunity to see some of the materials from other libraries in the State.

Again I offer our warm thanks for your help in making the second National Library Week an event of which we can all be proud.

Yours very sincerely,

*Erwin D. Canham*

Chairman, Massachusetts Committee  
for National Library Week

JACOB EDWARDS MEMORIAL LIBRARY

Library Trustees Meeting

June 28, 1959

PRESENT: E.D.Mitchell      N.W.Pioppi      R.L.Fox  
          J.O.Martin

INVITED: M.A.Tien, Librarian

ABSENT: J.K.Edwards      E.P.Sheehan      O.J.Laliberte

Meeting was held at The Hayseed Restaurant  
12:05 P.M.

1. Secretary's Report      The Secretary's report was read and accepted.
2. Treasurer's Report      The Treasurer's report was read and accepted.
3. Progress Show Report      Librarian reported on the activities of the Library Booth at the Southbridge Progress Show. It doesn't seem that the value of that show compensated for the time spent on the establishment of the Booth and, therefore, the Board felt that it should not be entered into again in any succeeding years.
4. National Library Week      The Librarian reported on the lack of results of the Week for the work put into it. Next year the Librarian plans a simpler recognition of National Library Week such as, lighting the Library, publicity, and so forth.
5. Great Books Group      At her recent meeting in Washington, the Librarian discussed with the Great Books Group the fact that a number of people in Southbridge have requested the establishment of such a group. As a result of this, the Group will send up a professional organizer in September, to set up and organize this Southbridge Group.
6. Proposed Library at Notre Dame High School      The Librarian was requested to help in the establishment of a Library in the Notre Dame High School. The Board all felt such a program will be beneficial to the Town as a whole, in that it will further the use of books amongst the Notre Dame High School students and will take some burden off the Library.

7. Furniture in  
Children's  
Room

At the Washington Meeting the Librarian attempted to have two items in furniture that have been defective since the room was set-up replaced by the manufacturer. The manufacturer has promised to do this.

8. Rentals of  
Best Sellers

At the Washington Meeting the Librarian discussed with the McNaughton Company the possibility of renting current best sellers. The rental is done on the following basis: 100 books are rented at the start on a contractual basis and the inventory of books stays at 100 but the turnover can be as desired each month. The rental fee is at least \$35.00 a month. The Library could choose the type of books that it requires and would have a choice of these books that would be delivered prior to publication. This would help considerably when a very popular book such as, "Doctor Zhivago" comes along which in the beginning requires many copies that the Library doesn't want to buy for permanent possession.

The Board agreed that it favors such a contract, after clearance with the Town Counsel.

9. Report on  
Washington  
Conference

The Librarian reported generally on her Washington Conference which seems to have been a great success.

10. Automatic  
"Charging Out"  
Equipment

The Librarian discussed the advantages of equipment which charges out books automatically. The Board reviewed brochures on this. It was agreed that the Board would like a demonstration of such equipment before the busy Fall season begins, so that the Board can weigh the desirability of investing in it.

This being the last meeting of the year, the Board adjourned until September.

John O. Martin, Secretary  
Board of Library Trustees

JACOB EDWARDS MEMORIAL LIBRARY  
Library Trustees Meeting September 29, 1959

PRESENT: E.D.Mitchell      O.J.Laliberte      R.L.Fox  
          N.W.Pioppi        J.O.Martin

INVITED: M.A.Tien, Librarian

ABSENT: E.P.Sheehan      J.K.Edwards

Meeting was held at The Publick House, Sturbridge  
at 12:15 P.M.

1. Secretary's Report      The Secretary's report was read and accepted.
2. Treasurer's Report      The Treasurer's report was read and accepted.
3. Replacement of Trees      O.J.Laliberte will investigate the cost of and the best type of trees to replace the ones the Library has lost in the past several years. He will report on this at a later meeting.
4. Typewriter      There has been some complaint in the Reading Room about the noise from the typewriter in the office. O.J.Laliberte will estimate the expense of closing in of the Library Office, and R.L.Fox will determine the expense of a noiseless typewriter. The Board will consider this at the next meeting.
5. Entrance to Children's Room      The architect has not yet submitted plans and sketches for this work. He has indicated that he has two possibilities in mind.
6. Mutilation of Books      The name of a boy who has evidently mutilated an encyclopedia has been found through finding the name with the pages removed from the encyclopedia. The Librarian will bring this matter to the attention of his family and request replacement of the cost of the book. If possible, the Librarian will arrange that he replace the book cost by payment in work at the Library. The Librarian will also notify the Principal of the boy's school.

7. Circulation Although ahead of the circulation of two years ago, the circulation is still dropping from last year.
8. Reading Club The Librarian reported that the Reading Club was very successful this summer.
9. Movie Schedule The Librarian reported that the movies will start on October 14.
10. Art Class Mrs. Manbeck of Sturbridge will take over the teaching of this very successful class.
11. Overdue Books It was agreed that they should not be dropped in the outside book drop.
12. Talks by Librarian The Librarian has given talks in the parochial schools, and is scheduled for talks in the high school, before the Red Cross, the National Secretaries Association, Women's Evening Club, and monthly book talks at St. Mary's High School.

John O. Martin, Secretary  
Board of Library Trustees

PRESENT: O.J.Laliberte            J.O.Martin            E.D.Mitchell  
          J.K.Edwards                R.L.Fox

INVITED: M.A.Tien, Librarian

ABSENT: E.P.Sheehan            N.W.Pioppi

Meeting was held at Favreau's Restaurant at  
12:00 P.M.

1. Secretary's Report            The Secretary's report was read and accepted.
2. Treasurer's Report            The Treasurer's report was read and accepted.
3. Replacement of Trees            O.J.Laliberte ascertained that American Green Beech or Maple Trees would be the best to plant on the Library lawn. Four are needed. An 18 ft. Norway Maple may be obtained for \$75. a somewhat smaller American Green Beech is available at \$15. each, and American Maples are available at prices between these. These prices include planting, as well as the tree. This matter will be studied at a later meeting.
4. Typewriter            O.J.Laliberte reported that it would cost approximately \$425. to wall in the office area. R.L.Fox reported that it would cost approximately \$195. less any discount for a noiseless manual typewriter. The Board favored the latter but no action was taken, and the subject will be brought up again after the first of the year.
5. Entrance to Children's Room            No word has yet been received from the architect.
6. Book Week            The Librarian outlined plans for Book Week, November 1 to 7.
7. Overdue Books            Those who put overdue books in the book drop will have a letter sent to them asking them to pay the fine.
8. Vacation Library Cards            The Librarian reported that some individual each summer always keeps a book. The Board agreed that in order to eliminate this, a deposit on books taken out, in the future, on summer cards will be required.



9. Charge Out Machine This will be demonstrated next Spring when a new type of machine is ready.
10. Talks by Librarian The Librarian reported that her last elementary public school talk was to be given October 27. The Wells High English Class will shortly come to the Library for Library instructions.
11. Art Class This has not yet started as the Librarian has not yet heard from Mrs. Manbeck.
12. Indian TeePee The Board agreed that it is alright for Mr. Mominee to put the TeePee on the lawn, as long as he agrees that the Library will have no responsibilities for it.
13. Music in Library Question was again raised whether a string quartet should play in the Library on certain dates. It was ascertained that the musicians would be paid by the Music Union Business Fund. This matter was tabled until the April Meeting when it will be discussed for next summer.
14. Great Books Group This group is now underway and book discussion for High School students will be considered at a later date.

John O. Martin, Secretary  
Board of Library Trustees