

**TRUSTEES MEETING**                      **TUESDAY, JUNE 18, 2013**  
**REPORT PRESENTED BY MARGARET MORRISSEY, DIRECTOR**

***Technology***

A new router was installed and the three existing Access Points (hotspots) upgraded, additionally there was a new access point added on the mezzanine floor. This upgrade and addition to the system should significantly improve the service and connectivity. There have been some technology issues this week. Some were fixed immediately by C/WMARS and we are working with the IT service to resolve the other issue. Charter experienced an internet outage in the afternoon on 6/11, our internet access was restored within an hour or so. However, the RTA bus tracker has been affected and after many attempts to have the service corrected it has been updated this morning.

***Building***

A considerable amount of time has been spent on scheduling some of the work on the building repairs list. I have met with the Interim DPW Director to discuss some of the issues and have followed up with an email summarizing the projects. It was agreed that the weeds in the parking lot were the responsibility of the DPW landscape crew. The urns at the front of the library are clogged and we need assistance to free the clog as the urns are mounted to the concrete and inaccessible. The Downtown Southbridge Partnership has planted the other urns and will provide the flowers for the others, when we are ready. The water heater is due to be installed 6/19. The Disability Commission has agreed to my request for a matching grant to repair the handicapped ingress that is starting to show sign of wear and tear. The masonry company has already provided a quote and we are working on a date for the project to be done. The toilet in the staff area is being replaced with a water efficient model and should be a significant conservation effort. The water in the building will need to be shut off for a period of time during the installation. Patrons will be advised that the nearest facility is at Town Hall.

***Training***

The Children's Librarian attended the Book Expo America in New York City and also a workshop in Chicopee, *Transforming Preschool Storyhour* with Dr Betsy Diamant-Cohen, a national speaker.

***Children's Department***

The Children's Librarian is visiting West Street School and Charlton Street School to present information to the students about the library and the summer programs we will be offering. The art show from the West Street School students was well received during the month of May. We have had three school visits from the elementary schools to JEL and two more are planned, and the Children's Librarian is planning a visit to the YMCA to promote the reading program.

***Programs***

The 8<sup>th</sup> Annual Artful Friends reception was held on 6/6, with Rita Schiano and Rob Adams performing to a great crowd. Raffle tickets will be sold throughout the month so there is still a chance to be included. The event was covered by the *Southbridge Evening News*.

***Summer Reading***

The national Summer Reading has three titles this year

*Dig Into Reading* – for kids; *Beneath the Surface* – teens; and *Groundbreaking Reads* – for adults. The program will begin on Monday July 1 with an Ice Cream Social for kids. The program will run until Thursday, August 15. An exciting line up of programs, activities and prizes is planned. Thanks to the Southbridge Cultural Council and the Friends of JEL for the majority of the sponsorship. The Children's Department is offering a game-board type of Reading Program this year. The kids will keep track of their reading and 15 minutes of reading is the suggested daily activity. If they keep up with this schedule, they will be able to complete the program and be invited to the pizza party at the end of the summer. Throughout the program there will be incentives and prizes awarded, as well.

### ***Project Bread***

The third year of the summer food program will start on Monday, July 8<sup>th</sup> and continue until Friday, August 16<sup>th</sup>. Once again, we will be partnering with Southern Worcester County Educational Collaborative students.

### ***Outreach***

Along with some of the department heads I toured the newly refurbished A J Petro Swimming Pool on Randolph Street. It is truly a first class facility and a huge asset to the community. I attended the ASPIRA Advisory Council meeting and met with other library directors from the area to discuss matters of mutual interest. A former resident who has provided some additional material for Digital Treasures came by. Along with many others from the community, I presented at Career Day at Charlton Street School and met with a first grade and a second grade class. Staff participated in the planning for the Parenting Café organized by the Parent Support Network which was held at the library. It was not as well attended as we would have wished and hope for bigger numbers next year. Some library and administrative staff in the school system have been working with us to try to get the overdue books brought to school for us to have available for the next group of students.

### ***Meetings***

I attended the Digital Commonwealth monthly meeting at the Newtown Free Library at the end of May. I participated in the ASPIRA Advisory Committee. Area Library Directors met for lunch to discuss issues of mutual interest in early June. The Massachusetts Library System offered a program *Making Change: Transformation and Creativity in Libraries*. It was a most inspiring event where lots of really innovative ideas were circulating and some great networking too.

### ***FOJEL***

The Friends will be funding the Ice Cream social that kicks off summer reading on July 1. Donations continue to come in for the Robert B Muenzberg memorial . A book will be purchased by the Friends for the library in his memory and the remainder of the money used to support the programs at the library.

### ***Literacy Volunteers***

Currently LVS uses the WiFi. LVS is hoping to install a network but will need to use the Library's hard wired system. I have been in contact with C/WMARS to discuss this as JEL will need to take responsibility for any repairs/maintenance and authorize the use of this system.

### ***100<sup>th</sup> Anniversary of JEL***

The staff is facilitating the research of the history of the library. Alan has requested a meeting with me which I have to schedule. Eamon and Alan Earls were very impressed with the Scanpro microfilm machine, as it provides so much functionality and will assist their research tremendously.

### **Budget**

Due to a deficit in the state funding of municipalities, the library budget is cut by \$7,000 (Electricity line item)

### **Closing**

The library will be closed on July 4, in honor of Independence Day.

### **WRTA**

Bus riders Rt 29 (Southbridge – Auburn Mall Route)

January – 75

March – 1,243

February – 978

April – 1,180

May - 2,279

### **Donations**

Donations continue to be received by the Friends of JEL in memory of Mr. Robert B Muenzberg.

### **Southbridge FEST**

Due to the unpredictability of the weather the library did not participate in the FEST parade this year. However, the materials we had prepared can be incorporated into the summer reading programming.

### **Proctoring**

Staff proctored an exam for a student.

Month of June	Artful Friends – group art show and fundraiser for the Friends		Main Hall
Monday 24	Maggie The Clown *	6:30 p.m. – 7:30 p.m.	Children’s Room
Tuesday 25	Knitting with Sonya	10:30 a.m. – 12:30 p.m.	Reading Room
Tuesday 25	Anime for Teens	3:10 p.m. – 4:30 p.m.	Pioppi Room
Wednesday 26	Crafty Wednesdays	All day – drop in	Children’s Room
Thursday 27	Pride in Southbridge with Dale LaPage#	6:30 p.m. – 7:30 p.m.	Reading Room
Thursday 27	Artful Friends Drawing	7:30 p.m.	Main Hall

Month Of July	Linda Spencer: oil, pastels and watercolors		Main Hall
Monday 1	Summer Reading Kick Off – Ice Cream Social		Children’s Room
Tuesday 2, 9, 16, 23, 30	Knitting with Sonya	10:30 a.m. – 12:30 p.m.	Reading Room
Tuesday 2, 9, 16, 23, 30	Anime for Teens	3:10 p.m. – 4:30 p.m.	Pioppi Room
Tuesday 2, 9, 16, 23, 30	Lego Club	2 p.m. – 3:30 p.m.	Children’s Room
Wednesday 3, 10, 17, 24, 31	Crafty Wednesdays	All day – drop in	Children’s Room
Wednesday 3, 10, 17, 24, 31	Super Kids	10:30 a.m. – 11:30 a.m.	Children’s Room
Thursday 4	Library Closed		
Thursday 11	Artist Reception for	6:30 p.m. – 7:30 p.m.	Main Hall

	Linda Spencer -		
Thursday 18	Library Box Office: <i>Dynamiter (Canada)</i>	6 p.m.	Pioppi Room
Thursday 25	Ricardo Frota <i>Ecology of Sound*#</i>	6:30 p.m. – 7:30 p.m.	Reading Room
Thursday 4, 11, 18, 25	Lego Club	3 p.m. – 4:30 p.m.	Children's Room
Monday 15	MaryJo Maichack*#	6:30 p.m. – 7:30 p.m.	Children's Room
Monday 22	Barn Babies*	3 p.m. – 4 p.m.	Children's Room
Monday 29	Davis Bates and Roger Ticknell *#	6:30 p.m. – 7:30 p.m.	Children's Room

\*funded by the Southbridge Cultural Council #funded by the Friends of Jacob Edwards Library