

**TRUSTEES MEETING TUESDAY, NOVEMBER 18TH, 2008**  
**REPORT PRESENTED BY MARGARET MORRISSEY,**  
**INTERIM DIRECTOR**

**NEW HIRES:**

The positions of Library Aide in the Children's Room and the Page in the Adult Department have been filled. The staff is pleased to welcome new colleagues Sharon Ashleigh and Ashleigh Alers. Assistance with accounting has been received from Sue Chaplin in a volunteer capacity.

**CEILING IN MAIN HALL:**

When the manager was at the library on October 14<sup>th</sup>, 2008 I took this opportunity to show him the deterioration of the vaulted ceiling. The matter will be referred to the Director of the DPW by the Manager.

**TRAINING:**

Taking advantage of an online training (webinar), three staff are training on serials module – part of our circulation system. Three 'meetings' scheduled.

**STATISTICS: OCTOBER 2008**

|                                  |       |
|----------------------------------|-------|
| Total No. of Hours Open          | 216   |
| Total No. of Saturdays Open      | 4     |
| Total No. of Hours Open Saturday | 16    |
| Total Hours Open After 5 p.m.    | 24    |
| Attendance in Library            | 8,958 |
| No. of Volunteers                | 3     |
| No. of Volunteer Hours           | 37    |
| Program Room Uses                | 87    |
| No. of Children's Programs       | 21    |
| No. in Attendance                | 312   |
| No. of Young Adult Programs      | 2     |
| No. of Programs for Adult        | 12    |
| No. in Attendance                | 218   |
| No. of Reference Transactions    | 97    |
| Internet Use                     | 1,471 |
| Microfilm Use                    | 7     |
| Total copies made                | 1,328 |
| Total prints made                | 641   |
| Holdings filled (ILL)            | 1,270 |
| Inn Reach Holds                  | 21    |
| Fax Requests and Virtual         | 17    |
| Holdings Received                | 690   |
| Total Website Visits             | 391   |

## GRANTS:

Applications were submitted to the Cultural Council for grants for the following programs:

- **Moveable Feasts** – Final event in the year-long series of programs to promote food and its cultivation. Francis Moore Lappé – author of *Diet for a Small Planet* will be the speaker.
- **Summer Reading Program** – Support requested for entertainers and program presenters to support the Children’s Room Summer Reading.

Letter of support was provided to Southbridge Community Connections for a grant application to Greater Worcester Community Foundation’s GBLT Partnership Fund to work with youth.

Started the process of collaboration with HERC at Harrington Memorial Hospital and Healthy Families to apply for a grant through the CHNA5 to support a future program and collection development.

**Annual Food for Fines Drive** Patrons may donate non-perishable food items to the library as payment for fines owed for overdue items. All food donations go to Food Share in Southbridge for local distribution, this year.

## Correspondence

Request from Sue Wargo of Friends of CMRLS to use the Pioppi Room to screen a movie and have a reception in February 2009.

## Technology

A quotation for Network Storage was requested from BTS Inc. Total \$1,000

|                                      |       |
|--------------------------------------|-------|
| 1 Network Attached storage           | \$700 |
| 4 hours labor (set up and configure) | \$300 |

## FOJEL

Friends are meeting on a monthly basis. A big push is underway to build membership.

## Forthcoming Programs:

|                                         |                                                                                                                                                                                                                                                  |
|-----------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Stephen Thompson<br>Library Box Office: | <i>Objects:</i> recent work on display throughout November.<br>Thursday, December 11th, 2008, 6 p.m. “The Future of Food”<br>Part of the Moveable Feasts program series in collaboration with<br>Sturbridge, Charlton and Old Sturbridge Village |
| Gingerbread Holiday House               | Monday, November 24 <sup>th</sup> 6:00-7:30 p.m. Displayed until mid-<br>December                                                                                                                                                                |
| Knitting Group:                         | Every Tuesday at 10:30 a.m. to 12.30 a.m.                                                                                                                                                                                                        |
| Investment Club:                        | Wednesday, December 10 <sup>th</sup> , 2008, 10 a.m. to 11 a.m.                                                                                                                                                                                  |

