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Sharon, MA 02067-1299

www.SharonPublicLibrary.org

June 12, 2015

Mr. John Sayre-Scibona
President / Project Director
Design Technique, Inc.
44 Merrimac Street
Newburyport, MA 01950

SUBJECT: Notice of Award Letter for Owner's Project Management Services for the Sharon Public Library.

The Library Building and Selection Committee is pleased to announce the selection of Design Technique Incorporated to serve as the Owner's Project Manager through the feasibility and design phase of the library project pending execution of a final agreement and contract.

In the interim, this letter shall serve as our intention to formalize our contractual relationship with your firm.

On behalf of the Library Building and Selection Committee we thank you and look forward to working with you.

Sincerely,

Lee Ann Amend
Library Director