

Loan Periods/Renewals and Fine Policy

Item Type	Loan Period
New Books – Fiction Nonfiction	14-day loan with 1 renewal if available 21-day loan with 1 renewal if available
Audiobooks Music CDs Great Courses (CD and DVD)	21-day loan with 1 renewal
Magazines	21-day loan with no renewal
Books	21-day loan with 2 renewals
DVDs	7-day loan with 1 renewal
E-readers & Roku devices	14-day loan with no renewals; may NOT be returned in the outside drop box. Please return to the main circulation desk.
Library of Things	14-day loan with 1 renewal; may NOT be returned in the outside drop box. Please return to the main circulation desk.
Summer Reading list books	14-day loan with no renewals
Friends' bookshelf sale items	\$.50 to \$1.00 – proceeds go to the Friends of the Sharon Public Library

Renewals are automatic if available and vary by item.

Fines: The Sharon Public Library does not charge overdue fines for most materials that are not returned on time. Patrons who have items that are more than 7 days overdue will receive the first Overdue Notice. A 2nd Overdue Notice is sent when the item is 14 days overdue and a Final Reminder Notice is sent when the item is 30 days overdue. If an item is 45 days overdue that item will automatically be set to "LOST", by the library network and a bill for the replacement cost will be issued to the patron.

Fine free does not mean the item is free for you to keep.

Sharon Library patrons borrowing materials owned by other libraries within OCLN or through interlibrary loan may be charged overdue fines from those libraries, depending upon owning library's policy.

Patrons can request overdue notification by email at registration. You will receive automated overdue notices emailed to you. Patrons who do not request overdue notification by email at registration will receive overdue notices and billing notices, mailed to you.

The following materials **are not fine-free.**

- Lucky Duck items will accrue fines at \$.50 per day.
- Library of Things items will accrue fines at \$1.00 per day.
- Overdue museum passes will accrue fines of \$1.00 per day
- All fines will be capped at \$10.00

Items borrowed from other libraries, including items ordered through the Virtual Catalog, are subject to the fine policy of the OWNING library and NOT the fine policy for the Sharon Public Library. Please see our **Replacement Cost Policy** for lost or damaged materials.