



READS Executive Board Meeting

Friday, March 11, 2022 10:00AM

- Members Present: Natalie Moser, Sue Harmon, Kersten Matera, Laura Pezone, Liz Ryan, Eileen Gilbert, Jane Martina, Alexa Moore, Matthew Gunby
- Absent with Notice: Brianna Hemmah
- Call to Order: 10:00 AM. Motion to call to order by Natalie Moser, seconded by Susan Harmon.

- Acceptance of minutes from November 12, 2021 (postponed for confirmation of NHLA Conference dates), and February 3, 2022. Motion to approve minutes of November 12 made by Kersten Matera, seconded by Susan Harmon. Motion carries. Motion to approve minutes of February 3 made by Alexa Moore, seconded by Kersten Matera. Motion carries.

- Reports
 - [President](#), Natalie Moser
 - HB 1529 was voted down unanimously.
 - [Vice President](#), Sue Harmon
 - [Past President](#), Kersten Matera
 - State Library agreed to house Award of Excellence.
 - [Treasurer](#), Laura Pezone
 - Motion to approve amended budget made by Kersten Matera, seconded by Natalie Moser. Motion carries unanimously.
 - Will be sent to NHLA.
 - READS-to-Go include in transition guide the fluctuation of bag cost.
 - [Membership](#), Liz Ryan
 - Glitch in Wild Apricot with regards to membership renewal.
 - Susan Harmon will contact NHLA Wild Apricot administrator about contacting membership about the glitch.
 - Programming, Eileen Gilbert
 - Virtual Roundtable 3-21 full (28 registrants).
 - In-Person Roundtable 4-4 currently has 10 registrants.
 - Considering second virtual event after 4-4.
 - READS Annual Board Meeting to take place during joint NHLA/NELA Conference.
 - [READS-to-Go](#), Brianna Hemmah
 - [Public Relations Chair](#), Jane Martina
 - Promote Vice President/President 2022 nomination.

- [Website Coordinator](#), Alexa Moore
 - Nhla.org email accounts not receiving emails at this time.
 - Alexa Moore has contacted NHLA Secretary Mindy Atwood.
 - Website updates: Must have's by March 25
 - Will continue to build after it goes live.
 - Hope to have website functional by early April.

- New Business
 - Publicity practices
 - Getting information to Jane Martina two months prior to the event/deadline.
 - Jane Martina will send a reminder email out a week or two prior to publicity deadline reminding members to send her information.
 - Programming ideas for NHLA/NELA Fall Conference
 - Topics
 - Rachel Williams at Simmons Library: Meeting people's needs in crisis at the Boston Public Library.
 - Book Challenges: possible panel. Learning about supports in place. Also including elements of collection development with regards to controversial topics. Reaching out to Becky Spratford.
 - Diversity audit.
 - Inclusive language.
 - Adult craft programs that have worked for libraries.
 - Natalie proposes ad hoc committee for NELA/NHLA Conference: Matthew, Jane, Sue, Natalie, Kersten and Liz.
 - Matthew Gunby will reach out to Deb Hoadley and Amber Coughlin for clarification on the NELA/NHLA joint conference plans.
 - Nominating committee: Kersten Matera, Susan Harmon and Liz Ryan
 - Award of Excellence: perpetual plaque versus something the individual could keep. It was decided to include a certificate that the recipient can keep and frame and have a new perpetual plaque created to ultimately be posted at the State Library.

- Old Business
 - Executive Board Calendar updates
 - Transition Guide and Handbook Review in September/October
 - Add review of officer duties in July/August.
 - Deadlines for Programming event submissions.
 - Change NHLA Programs-Conference Liaison to Vice President in calendar.
 - Natalie Moser will send out updated 2021 Calendar to the Board.
 - Going live with READS Goodreads (tabled until next meeting).

- Adjourn
 - Next meeting: Friday, May 13, 2022 at 10 AM
 - Motion to adjourn at 11:43 made by Natalie Moser, seconded by Susan Harmon. Motion carries unanimously.

READS President Report – March 2022

Attended the NHLA 2/8/22 Executive Board meeting.

- The theme for the NELA/NHLA joint conference is “Back Together Again” and will focus on the transition back to in-person programming and services. The program proposal form is now online and sections are encouraged to submit their ideas. Deadline for submissions is May 6th. The Conference website is: <https://nela2022.godaddysites.com/>. More information coming soon on how many programs the Conference Committee will want each section to contribute.
- Discussed upcoming legislation, including HB 1576 and SB 304 dealing with divisive concepts, and HB 1033 regarding using public funds for lobbyists. HB 1529 (the bill which would require background checks for all library employees and volunteers) was heard on 2/10.
- Talked about the NHLA membership renewal process and how when members check a box indicating they are interested in serving on a committee, that information is not conveyed to the relevant sections. The Board will be looking at ways to fix this oversight.

Respectfully submitted,
Natalie Moser

READS Vice President Report - March 11th, 2022

Reads Repository:

No New submissions

NELA Conference:

I reached out to Deb Hoadley about the NELA/NHLA joint conference. NHLA is allowed five representatives on the committee, which they already have. The committee is currently accepting program proposal submissions. [NELA Conference Proposal Form](#). The deadline is May 6.

As we get closer to the summer, the committee will need to secure program handlers and other volunteers. Please let me know if you are interested in helping.

Goodreads:

I've been working on adding MCL staff picks submissions to a "Staff Picks" bookshelf. I include the review submitted by the staff member, as well as appeal terms and the standard language recommended in Alexa's guide.

Respectfully Submitted,

Susan Harmon

READS Vice President

READS Past President Report – March 2022

I worked with Alexa to update the online and printable form for the Award of Excellence.

I researched possible alternatives to the perpetual plaque which we've used in the past for Award of Excellence. Last year's recipient filled the plaque. We, as a Board, should decide if we want another perpetual plaque, an individual plaque, an engraved crystal paperweight, something else (?) or, are flowers and a gift card enough?

I emailed the State Library to see if we can hang our filled READS Award of Excellence plaque there.

Respectfully submitted,
Kersten Matera

Treasurer's Report March 2022

Balance 1/14/2022 **3,774.06**
Income:

Interest 0.06

Membership 525.00

Fall Program

Reimbursement

Spring Program

Overpayment

Reconciliation

Expenses :

Membership

Publicity

Fall Program

Annual Meeting

Award of Excellence

Program Support

Refund

Spring Program

NHLA

READS TO GO 873.10

Banking fees (bounced check)
Misc.

Balance 3/11/2022 **3,426.02**

Respectfully submitted,
Laura Pezone, Treasurer

READS Membership Report - March 11th, 2022

As of February 28th, we have 126 active members- We lost two members, and there are lots of lapsed memberships. That may change in a few months, as I have noticed some of the lapsed members do have a past gap between the renewal due date and the actual renewal date.

On a brighter note, we have five new first-time members!

Newsletter

The last newsletter was sent out on Tuesday, February 8th, 2022. It was sent to 156 people, with 3 delivery failures.

It was opened by 86 recipients (56%) and had 24 clicks (8 %).

The next newsletter will go out on April 5th, 2022.

Respectfully submitted,
Liz Ryan

Reads-to-Go Report - 3/11/22

Kit Development

There are no kits that have been recently added.

Kits in the process of being added include: *Underground Railroad* (Bath Public Library), and *Born a Crime* (Abbott Library).

Approved titles waiting for a host include: *Black Sun*, *City We Became*, *Great Circle*, *Hamnet*, *Leave the World Behind*, *Mexican Gothic*, *The Paper Palace*, *Pull of the Stars*, *The Rose Code*, *Summer Seekers* and *The Vanishing Half*.

Approved titles not yet in paperback: *The Midnight Library*.

READS-to-Go Bags

The new READS-to-Go bags arrived from JanWay Company USA. The invoiced price is \$873.10 including shipping. There were 26 bags, 1 more than ordered.

Reservation Statistics

There were 25 new kit reservations in January, and 36 in February.

The next READS-to-Go meeting is scheduled for June, exact date to be determined.

Respectfully Submitted,

Brianna Hemmah

Reads Public Relations Report - March 11, 2021

Newsletter:

- The February/March Newsletter was sent out on February 8, 2021. The next newsletter is scheduled to go out on April 5, 2022. Some potential topics for the upcoming newsletter include: Spring Roundtables, READS Award of Excellence, READS Goodreads account, READS Repository or Program Database highlight, Summer Reading Planning Spotlight, or additional adult services highlights.
- Converted February/March Newsletter into a PDF for Alexa to post on the website.

Goodreads:

- Started adding Wadleigh Memorial Library Staff Picks to the “Staff Picks Shelf” using the Appeal Terms and Language from Alexa’s Goodreads Guide.

Miscellaneous:

- Reviewed Publicity section on the READS Calendar.

Respectfully Submitted,
Jane Martina
Public Relations Chair

Website Coordinator Report: March 11th, 2022

General Updates:

- Updated READS Executive Board Google Drive with January/February Meeting Minutes and February/March Newsletter
- Updated READS Goodreads Group, New Hampshire Librarians Read with new graphics, and created READS specific instructions for the READS Board.
 - Approved READS board members as moderators once they joined the group.
- Moved the Award of Excellence Documents into the READS Executive Board Google Drive for editing and updating.
- Reviewed Website Coordinator tasks on READS calendar

Program Database:

- We have 56 submissions, 2 more since our last meeting.
- Created a quick blurb for anyone to be able to quickly present the Programming Database at the READS Roundtables.

Respectfully submitted,
Alexa Moore