



## READS Executive Board Meeting

Friday, January 14, 2022 10:00AM

Rescheduled February 3, 2022 10:00AM

Members Present: Natalie Moser, Brianna Hemmah, Sue Harmon, Kersten Matera, Laura Pezone, Liz Ryan, Jane Martina, Alexa Moore, Matthew Gunby

- Call to Order at 10:02 AM
- Acceptance of minutes from November 12, 2021
  - **Minutes to be tabled until next meeting when dates for NHLA Conference have been confirmed, made by Kersten Matera, seconded by Sue Harmon.**
- Reports
  - [President, Natalie Moser](#)
  - [Vice President, Sue Harmon](#)
    - Reached out to Deb Hoadley regarding NHLA conference programming.
  - [Past President, Kersten Matera](#)
  - Treasurer, Laura Pezone
    - Budget review at next meeting.
  - [Membership, Liz Ryan](#)
  - [Programming, Eileen Gilbert](#)
  - [READS-to-Go, Brianna Hemmah](#)
    - St. Anselm Geisel Library requested to join READS-to-Go directly.
    - Motion to accept Geisel Library into READS-to-Go Kitkeeper Program made by Brianna Hemmah, seconded by Kersten Matera. Motion carries.
    - Motion to accept South Berwick Library made by Brianna Hemmah seconded by Sue Harmon. Motion fails.
    - Adding children's materials to READS-to-Go Kitkeeper. Had previously participated. Brianna has contacted CLNH. No fee to participate.
  - [Public Relations Chair, Jane Martina](#)
  - [Website Coordinator, Alexa Moore](#)
- New Business
  - Welcome new Officers
  - Award of Excellence nomination form: April 5<sup>th</sup> Newsletter. Deadline end of June. Jane Martina will post on social media in March. Alexa Moore will shift Google Form to READS Executive Board Folder.
  - RTG Kit offers to host
  - Review READS calendar: review relevant lines. Natalie will send out 2021

calendar.

- Spring Roundtables
  - Publicity practices: tabled until next meeting.
  - Awards of Excellence Plaque. Ask if filled plaque could be hung at State Library. Look into costs for plaque/plate that individual could keep.
- Old Business
    - GoodReads account – Alexa, Jane, Sue
- Adjourn
    - Next meeting: Friday, March 11, 2022 at 10 AM
    - Motion to adjourn at 11:09 AM made by Natalie Moser, seconded by Kersten Matera. Motion carries.

## **READS President Report – January 2022**

Attended the NHLA 12/14/21 Executive Board meeting.

- Three options were laid out for the NHLA website moving forward: 1. hire WordPress expert to attempt restoration of each subdomain 2. start completely new site through WordPress 3. host new website elsewhere. Executive Board voted to employ “Dale Dormody of Piper Mountain Webs to set up a new NH Libraries website, assist with moving what content can be salvaged and provide relevant training and content management going forward. Costs not to exceed \$3,000”.
- NHLA voted to adopt ALA’s statement re: recent book censorship attempts across the U.S.

Gained access to the NHLA READS Google Drive and will now be able to save documents there, as well as to the READS Google Drive.

Respectfully submitted,  
Natalie Moser

## **READS Vice President Report - January 14th, 2022**

Repository:

Uploaded one DIY Craft resource to the repository.

Spent some time familiarizing myself with organization, naming conventions, and procedures.

Miscellaneous:

Worked with Jane and Alexa to explore the use of a Goodreads account for READS.

Respectfully Submitted,

Susan Harmon  
READS Vice President

## **READS Past President Report – January 2022**

I was in communication with Alexa and Brittany Overton from the NHLA Sustainability Committee about adding a sustainability question to our READS Adult Programming Database. Alexa added the question *Is this topic related/relevant to sustainability?* Alexa also updated the google sheet Adult Program Database to include a tab for Sustainability, and include a column in all the other program categories as well.

Important NHLA dates to keep in mind:

- Arrangements have been made with Mill Falls to hold the 2023 NHLA Conference on May 23-25.
- The 2022 Conference is a joint conference with NELA and will be held on Sunday, October 23-Tuesday, October 25 at the DoubleTree Hotel in Manchester, NH
- Expectations are that all NHLA sections and committees, including the officers will help propose programs.

Respectfully submitted,  
Kersten Matera

## **READS Treasurer's Report: January 2022**

**Balance 11/12/2021** **3,739.37**  
**Income:**

Interest	0.03
Membership	55.00
Fall Program	
Reimbursement	
Spring Program	
Overpayment	

Reconciliation

### **Expenses :**

Membership  
Publicity  
Fall Program  
Annual Meeting  
Award of Excellence  
Program Support  
Refund  
Spring Program  
NHLA

READS TO GO	20.34
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Banking fees (bounced check)  
Misc.

**Balance 1/14/2022** **3,774.06**

Respectfully submitted,  
Laura Pezone, Treasurer

## **READS Membership Report: January 14<sup>th</sup>, 2022**

As of January 6<sup>th</sup>, we have 164 active members. We have 67 members that have renewed their membership, and the rest are currently in the grace period.

We also have two new members. So that means we retained our number of active members from the last report (162), and gained two!

### **Newsletter**

The last newsletter was sent out on Tuesday, December 7<sup>th</sup>, 2021. It was sent to 155 people, with no delivery failures. It was opened by 92 recipients (59%) and had 38 clicks (12 %).

The next newsletter will go out on February 8<sup>th</sup>, 2022.

Respectfully submitted,

Liz Ryan

## **READS Programming Committee**

We're having two roundtables, one virtual (March 21) and one in-person (April 4, Hooksett Public Library), both at 10am.

The topic is affordable (preferably free!) programming which is flexible -- changing formats, dates, times can be accommodated-- and staff-friendly -- limited time/energy for prep. There's a subtopic of collaborative programming best practices. We plan to highlight the READS programming database and online resources like [programminglibrarian.org](http://programminglibrarian.org).

I've sent the save-the-date info to Jane Martina for the READS newsletter. Registration will be in Wild Apricot and open around the beginning of March. Our next full meeting will be a post-roundtables wrap up on Friday April 8.

# Reads-to-Go Report 1/14/22

## Kit Development

Kits recently added include: *The Beekeeper's Apprentice* (Aaron Cutler Memorial Library), *The New Jim Crow* (Aaron Cutler Memorial Library), *The Girl with the Louding Voice* (Dover Public Library), and *The House in the Cerulean Sea* (Dover Public Library).

Kits in the process of being added include: *Underground Railroad* (Bath Public Library), and *Born a Crime* (Abbott Library).

Approved titles waiting for a host include: *Black Sun*, *City We Became*, *Hamnet*, *Leave the World Behind*, *Mexican Gothic*, *Pull of the Stars*, *The Rose Code*, *Summer Seekers* and *The Vanishing Half*.

Approved titles not yet in paperback: *Great Circle*, *The Midnight Library*, and *The Paper Palace*.

## READS-to-Go Bags

I purchased 25 new READS-to-Go bags on 11/16/21 from JanWay Company USA. The quoted price is \$841.25 at a cost of \$31.85 per unit with 2% over/under run. JanWay has informed me that the bags will likely ship mid-January.

## READS-to-Go Domains

We have repurchased the Domain name reads-to-go.org as well as readstogo.org. I will redirect them to the READS-to-Go page in the READS Section of the NHLA site when it is fixed. Altogether they were \$20.34 (with a discount).

## Geisel Library at St Anselm College Requests to Join NH KitKeeper

Melinda Malik, Head of Collection Development at Geisel Library, has inquired about officially joining NH KitKeeper. They already receive 2 ILL shipments a week through the van service. They are also willing to add 9 of their existing kits to NH KitKeeper and have committed to adding kits periodically. NH KitKeeper already contains 3 academic libraries (NHIA Teti NHTI, NEARA) and several private high schools.

## South Berwick Library in Maine Requests to Join NH KitKeeper

Lee Edward Shaw, new Director of the South Berwick Library in Maine, has inquired about officially joining NH KitKeeper. He is familiar with how the NH van system works and has already arranged for Somersworth Library over the border in NH to serve as a van stop for South Berwick, if they are allowed to participate. Mr. Shaw says that New Berwick would be willing to host kits for NH KitKeeper in exchange for the privilege of using the system.

### Year End Statistics

The 4 kits that circulate the least in NH KitKeeper are *The Girl with the Dragon Tattoo* (Hooksett Public Library), *My Sister's Keeper* (Manchester City Library), *The Road* (Manchester City Library), and *Eat Pray Love* (Derry Public Library). The READS-to-Go Committee Agrees that they should be weeded. I will contact the host libraries to ask if they would like to refresh their title or send back the bag.

### Youth Kits

The READS-to-Go Committee would like to reach out once again to the Youth Sections to offer NH KitKeeper as a platform for the now defunct On-the-Move books.

### Kit Suggestion Form

Martha Simmons of the READS-to-Go Committee has created a Kit Suggestion Form that we will add to the READS-to-Go page once it is functioning again.

### Reservation Statistics

There were 18 new kit reservations in November, and 30 in December.

The next READS-to-Go meeting is tentatively scheduled for 3/7/22.

Respectfully Submitted,  
Brianna Hemmah

# **Reads Public Relations Report January 14, 2021**

## **Newsletter:**

- The December/January Newsletter was sent out on December 7, 2021. The next newsletter is scheduled to go out on February 8, 2022. Some potential topics for the upcoming newsletter include: membership renewal reminder, READS Goodreads account, READS Repository highlight, or additional adult services highlights.
- Converted December/January Newsletter into a PDF for Alexa to post on the website.
- Worked on troubleshooting a glitch in the December/January Newsletter with WildApricot. Images and headers did not display correctly in Outlook. Still working on resolving this for the next newsletter.

## **Publicity:**

- Reviewed test READS Goodreads Group.

Respectfully Submitted,  
Jane Martina  
Public Relations Chair

# Website Coordinator Report: January 14th, 2022

## General Updates:

- Updated READS Executive Board Google Drive with November Meeting Minutes and December/January Newsletter
- Created Draft READS Goodreads Group, New Hampshire Librarians Read. Group created to help make decisions on organization and style. Privacy is currently set to “secret”.

## Program Repository:

- We have 54 submissions, 4 more since our last meeting.
- Added a question to the form, and tab in the database for sustainable programs after discussing with Kersten, Brittany Overton, and in collaboration with the Sustainability Committee
  - Updated the form to include a definition of what a sustainable program is.

Respectfully submitted,  
Alexa Moore