

**Board of Library Trustees Meeting
August 4, 2009**

7:00 p.m.

[Medway Public Library](#)

Attendees:

Trustees:

Carol Brown
Ed Duggan
William Roberts, Secretary
Wendy Rowe, Chair

Others:

Cindy Dobrzynski (Chairman Franklin Board of Library Directors)
Felicia Oti, Director
Margaret Perkins, Assistant to Director

Minutes:

A. Approval of agenda

Motion to approve agenda: CB1, WLR2, passed unanimously

B. Secretary's report (July 7)

Motion to approve minutes: CB1, ED2, 3 aye, WLR abstained

C. Citizens Speak

D. Budget Report

The minuteman bill will be the same as last year

E. Acting Director's Report

- o HVAC, Tech Serv leak, ColeRm emergency lights, elevator, entrance mat

Also trouble with one of the air conditioning control boards

F. Regionalization Report

- Medway patrons are now borrowing books in Franklin without a hitch
- Some issues with cleaning. Mostly getting comfortable with what's needed and doing the work quickly enough.
- Cindy, the Chair of the Franklin Library Board spoke
 - Emphasized that we need to work together. If we do something that may affect them, they need to be warned ahead of time, our appointing a liason is an example.
 - Emphasized that we have a chance to do something good and exciting for the communities.
 - Emphasized the need for a positive attitude
- We have posted a list of the things Medway patrons can and can't do vis-a-vis Franklin.
- Felicia would like to handle Franklin complaints at Franklin. We should be sure to tell her of problems
- Felicia, Cindy & Wendy are going to work together to come up with a regionalization plan over the course of the year. It will focus on Medway and Franklin but also consider the region more generally. The goal is to keep the planning process simple and focused.
- There was talk of a one book two towns event. Franklin has been successful with their one book one town efforts. Felicia would like to contact the various book clubs in Medway to help this along.

G. Old business

H. New Business

- Book donation / bookplate policy clarification?

Franklin has standard book plates and they don't guarantee that they'll add the donated books to the collection. They also make it clear that they prefer donations of money which can purchase materials that are needed and which will circulate.

We can review their policy at the next meeting and look towards adopting it

There was the suggestion of adding an explanation of our donation policy to our website

I. Fundraising

- Nov/Dec B&N fundraiser; Martha Matsuda to coordinate
- Odd Fellows roast beef dinner
- Middlesex Savings Bank will donate the Roger Williams Zoo & Isabella Stewart Gardner Museum passes. As the Roger Williams pass works on a calendar year, we will wait until January to start it. The Gardner pass will be available soon.

J. Next Meeting Sept 1 2009

Motion to adjourn (8:05), ED1, WLR2, passed unanimously