

**Board of Library Trustees Meeting
November 4, 2008**

7:00 p.m.

[Medway Public Library](#)

Attendees:

Trustees:

MaryAnn Cabibbo
William Roberts, Secretary
Wendy Rowe, Chair

Citizens:

Minutes:

A. Approval of agenda

Motion to approve agenda: MAC1, WLR2. Unanimous

B. Secretary's report

MaryAnn covetously pointed out that the complimentary neighbor was hers, not Margaret's.

Motion to approve October minutes with that correction: MAC1, WLR2.
Unanimous

C. Citizens Speak

D. Budget Report

E. Acting Director's Report

- One patron has complained that he does not like having the library's lights flashed as a warning that it's time to leave at closing time. There was a discussion and it was generally felt that flashing the lights was a reasonable and generally recognized way of indicating that the library was closing. Especially as there might be people back in the stacks.

- Gotbooks is going to get books (any remaining in the basement) after the book sale
- Assistant to the Director's Report
 - Margaret is out, selecting/ordering books offsite
- Old business
- New Business
 - STM Nov 10
 - Policy updates

- computer removable media (CDROM, USB key)

It was generally felt that these do not present the same risk that floppies used to. Patrons may write to CDROMS and USB drives as they please for the moment.

- shushing patrons

The staff will initiate, especially if there's been a complaint

- receiving a tax donation letter from the library

Wendy (and all) remembered a discussion of this at a Trustee Meeting of yore. The question is whether the person donating the books must present an itemized list of book titles with their values. It seemed a ridiculous idea to all to ask for such a list if, for example, the contents of an attic or garage are being donated. It seemed easier and adequate to provide a letter saying we'd received the books and let the donor assign a value for their tax purposes.

No one could remember how the matter had been left in the previous discussions. Bill is going to grub through his boxes of musty minutes (which he will donate on his demise with an itemized list of titles and values) and see. [Alas. When he did, he discovered that Patrick'd gotten us to make itemized lists the policy [Dec 2005 Minutes](#)]

- Fundraising
- Tutors

Discussion of whether to charge Tutors for the use of the space. Tutors do get paid and the Schools promote the library as an acceptable public place to do the tutoring.

It was generally agreed not to charge. It was suggested that they be asked not to camp out in the Young Adult room as that discourages it's use by young adults.

- Next Meeting Dec 2

Motion to adjourn (7:38), MAC1, WLR2, passed unanimously