

**Board of Library Trustees Meeting
December 11, 2007**

7:00 p.m.

[Medway Public Library](#)

Attendees:

Trustees:

MaryAnn Cabibbo, Vice Chairman
Elliott Edwards
Meena Jain
William Roberts, Secretary
Chuck Rockwood
Wendy Rowe, Chairman

Citizens:

Margaret Perkins

A. Approval of agenda

Motion to approve the agenda: MAC1, EE2. Passed unanimously

B. Secretary's report (October 23).

Motion to approve the October 23rd minutes. WLR1, MAC2. Passed unanimously

C. Citizens Speak

D. Budget Report

Have a reconciliation report that includes expenses. Wendy is working to reconcile it with our records.

Have received the first of the grant money (\$62000). Going to proceed with the various projects.

E. Acting Director's Report

- Master Plan Committee's questions

The revived master plan committee is going to ask some library related questions in their survey.

They ran their proposed questions by Wendy for approval/input and they seemed fine.

- Earmark status
- Reimbursement
- Repairs & Maintenance
- Purchases
- New employees and hours

F. Old business

- Minuteman - Dec 19 membership deadline

We're not giving notice, so we'll still be part of Minuteman next year.

G. New Business & Fundraising

- Barnes & Noble Bookfair

Meena will organize, but we plan to do it the next holiday rather than sooner.

- May election: Chuck's and Wendy's terms (nomination papers mid-Jan)

Both plan to run

- Southern Rail concert and booksale Jan 6 2008

H. Next Meeting: Tues Jan 8 7pm (Wendy will post, since first Tues is holiday)

Adjournment 8:15: Motion to adjourn. EE1, MAC2. Passed unanimously