

## Board of Library Trustees Meeting

October 3, 2006

7:00 p.m.

[Medway Public Library](#)

### Attendees:

MaryAnn Cabibbo, Vice Chairman

Meena Jain

William Roberts, Secretary

Wendy Rowe, Chairman

Margaret Perkins

### Minutes:

#### A. Approval of agenda

Motion to approve agenda: (MAC1, WLR2) passed unanimously

#### B. Secretary's report

September 5 and August 22 minutes... postponed.

#### C. Citizens Speak

None

#### D. Budget Report

Gave the Sept. Electric bill to the DPW. This was the agreement when the thermostats were turned down to combat mold.

Didn't quite spend the monthly \$2000 allotment from the Friends.

Margaret has \$800 to pick new books.

To make life simpler, the Friends will put our monthly allowance in the Memorial Donations Fund and our expenses will then be paid out of it via warrant. This makes what we spend nicely visible as well.

- Warrants to sign

Warrants were signed by 4 trustees.

#### E. Acting Director's Report

#### F. Old business

- Certification status
  - Actual amount needed per corrected Accountant's form
  - State Aid and waiver forms

Susan Brennan (a director from years gone by) has mostly finished the state aid form. The waiver application is in progress.

- October 23 Special Town Meeting
- School Super Rick Grandmont's generous cleaning offer

It was generally felt that we should put off accepting this until after the Special Town Meeting, at which point we might well be able to pay for a weekly cleaning service

- Replacement Trustee appointment status

No one has stepped forward.

- Volunteers
- Fundraising

Meena suggested getting donations via Barnes and Noble. A small portion of a person's purchase could be donated.

- Planning ahead: should Medway's Children's Librarian position require an MLS? (We revised it before Sally left saying it was required)

The sense of the Trustees on this is that we shouldn't require an MLS.

#### G. New Business

- Open 32 hours/week
- Free yoga class Tues evening(s)

H. Next Regular Meeting November 7

- Should we meet October 17?
- Meeting 6pm Oct 23 in case we have to vote before STM
- December meeting date: moved to Dec 12

Motion to adjourn: (MAC1, MJ2) passed unanimously at 8:30.