



Gilford Town Hall: 47 Cherry Valley Rd., Gilford, NH
Phone: (603) 527-4700 **Fax:** (603) 527-4711

Gilford Public Library Board of Trustees
Minutes of the May 11, 2022 Meeting
DRAFT

Attending: Katherine Dormody, Betty Tidd, Peter Ellis, Alexis Jackson, Mike Marshall and Diane Tinkham.

Reports

Circulation

Circulation of materials is slightly above last year but still significantly below pre-pandemic times and this is due to DVD circulation. Most people are now using streaming services. As an example, in 2016 we circulated 2,896 DVDs in the month of April. This year the number is 902. Door counts are up 57 percent over last year. We signed up 30 new borrowers and 1,435 people took part in in-person programs. In addition, we had 20 people attend virtually and 1,158 7-day downloads. Computer usage was roughly the same as last year and Wifi usage was up 51 percent.

Programs

Our largest programs were held during National Library Week except for the Bunny Hop Storywalk which was co-sponsored with Parks and Recreation. We have a lot of programs coming up that Patty has set up; she is on track to use all the ARPA funding.

Volunteers

We had 205.5 volunteer hours from 31 people last month. All the maple syrup bottles were distributed. Some summer people are making their way back and we have a couple new people. Arielle has scheduled a "Volunteer Meet and Greet" for Tuesday, May 24 at 2:00 pm.

Old Business

- A. Friends Schedule and update - two board members have resigned, Steve Geer who has been Treasurer for 10+ years, and Tracey Blandford, Publicity Chair. Sheila Roddy, Steve Geer, and Katherine are meeting to talk about transitioning over the bookkeeping duties. The Friends Amazon storefront was blacklisted due to having some listings on from years ago. Katherine spent some time trying to get the storefront back up and they should be ready to sell things again by the end of this month.
- B. Garage Repairs - the garage has been cleaned out and the electrician is coming the end of this week with the remediation work set to begin on Monday, May 9. We received new quotes for the roof repairs. After review, we accepted the bid from Rooftop Construction for \$11,970. Peter moved, Diane seconded, all in favor.

- C. Paint Group Auction - the auction was a resounding success with \$2,700 was raised for World Central Kitchen.
- D. Hours Survey - Katherine ran a report for circulation from May 2021 to May 2022 and the least busy open hours were Thursday 7-8 PM and Thursday 6-7PM. After that were three 9-10AM hours. The survey we published was not widely publicized but most wanted earlier Saturday hours. Adding additional Saturday hours would require another person on Saturday. Although some would like an earlier opening, Katherine hasn't received complaints so given the need for additional staffing if we change the opening we will continue with current hours.
- E. Staff Christmas Gift - this year Moulton Farms sold out of CSA's before we got a chance to order. The only other local alternative is Beans and Greens which is a pre-loaded card, not really a CSA. We are looking into Surowiec farm in Sanbornton.
- F. Budget – Currently we are 500 percent overspent on salary due to use of accrual hours. We will monitor and explore options at the end of the year.

New Business

- A. New Hampshire Library Trustees Association (NHLTA) – Betty and Alexis attended this conference on Tuesday. There was general discussion, but tabled a full report until the June meeting.
- B. Summer Reading - “An Ocean of Possibilities” is the National theme. The Children's Room has most of their handouts and all of their programs prepared. Hayden will be running the teen program again based on the amount of books read. He'll be collaborating with Jill on some programs and have a camp in July that will be held in the mornings for a week. For adults, this year will be structured around a monopoly game with a chance to get raffle tickets for prizes. Arielle is working on this with Sarah. The staff ordered t-shirts paid for by the Friends.
- C. Garden Collaboration - we are partnering with the church on maintaining the small garden adjacent to the parsonage. We also are doing some Farm to School programming and displays with Belknap County Conservation District and the Partnership for Public Health.
- D. Library Policies – Discussion tabled until June as part of the NHLTA conference discussion.

Executive session started at 11:15.

Executive session closed at 11:25.

Regular meeting resumed at 11:25, Alexis moved to adjourn, Diane seconded, all in favor.
Meeting adjourned at 11:26.

Next regular meeting scheduled for 10:00 on June 8.

Respectfully submitted,

Alexis Jackson



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Attending: Katherine Dormody, Betty Tidd, Peter Ellis, Alexis Jackson, Mike Marshall and Diane Tinkham.

Executive Session started at 11:15.

Topic was increasing hours for Maxwell Fisher, Library Assistant, to 30 hours per week.

After discussion regarding duties, Peter moved to increase Max's hours to 30 per week. Diane seconded, all in favor.

Executive Session closed at 11:26.

Respectfully submitted,

Alexis Jackson