

**G.A.R. Memorial Library Trustees Meeting Minutes**  
**March 8, 2022, 7:00pm, Remote via Zoom (COVID-19 quarantine)**

Present: Fred Chanania, Corinn Flaherty, Paula Breger, Ashley Adams, Laura Collins Marcia Sellos-Mauro, Heather Conner, Tom Salvo

Absent: Amy Custance, Sandra Nawrocki

Acting Recording Secretary: Tom Salvo

Agenda Item	Outcome
Approve Outstanding Minutes	Fred moved to adopt the February 8th minutes and Marcia seconded. They were unanimously approved with a roll call vote.
Director's Report	<ul style="list-style-type: none"> <li>a. Corinn received her new computer.</li> <li>b. Corinn's office has a new door with a window.</li> <li>c. Kate is back to in-person story time sessions. 24 people attended today's session.</li> <li>d. Kristen, our former Teen Librarian, worked her last day on 2/15. The library is closed every other Saturday while we work to replace her. Interviews with two promising candidates have taken place already and Corinn gave a brief overview of each of the two candidates.</li> <li>e. Circulation is still up and traffic (as expected) is still down.</li> <li>f. Note: Corinn has signed a new three year contract.</li> </ul>
Kay Gove tree and marker	Fred reported that he has consulted with Kate for approval and the tree (a sweet gum tree) and a marker have both been ordered. Both will be ready in time for an installation event in the Spring. Locations for the installation are still being looked at. Tom moved to authorize Corinn to reimburse Fred for up to \$1500 from the Trustee Gift Fund for expenses incurred for the tree and marker. Marcia seconded. Vote: 6-0 in favor (Fred abstaining).
FY 2023 Town Budget Update	Fred reported that the Select Board will only approve COLA increases until the town wide salary study is complete, so our request for increased salaries was not endorsed. The salary study may (or may not) be completed before Town Meeting in May. Angus is submitting the library budget (with his alterations) to the FinCom.

<p>Survey Review</p>	<p>Corinn, Paula and Heather submitted a draft survey. Several members offered input and Corinn will incorporate changes. The survey will be published via: town email list, Facebook, COA newsletter, GAR Library newsletter, hardcopies, and the Daily News (if possible). It was suggested that a QR code for the survey be created - Corinn will investigate. Fred moved to accept the survey subject to edits by Corinn based on the Trustees' input. Marcia seconded. Vote: Unanimously approved with a roll call vote. Fred suggested results of the survey be published in a report and be made available before Town Meeting on May 14th. Corinn believes a report will be ready for us to review at one of next two meetings which are prior to the Town Meeting.</p>
<p>Items Not Reasonably Anticipated</p>	<ul style="list-style-type: none"> <li>• We received Perennial Pleasures' bid for the library's outdoor maintenance. Fred motioned that Corinn be authorized to spend up to \$2000.00 from the Trustee Gift Fund for maintenance of the Library grounds for the 2022 year. Motion was seconded and approved unanimously.</li> <li>• Laura asked if and when the library's mask policy would be changing. Corinn explained that the mask decision would be a town-wide decision that is expected to be voted by the Select Board on Mar 14th.</li> </ul>
<p>Next meeting</p>	<p>The next meeting is scheduled for April 12th at <b>6:30pm in-person</b> at the Library.</p>
<p>Items Review of Action</p>	<ul style="list-style-type: none"> <li>a. Corinn will finalize the survey, publish the survey for public responses for two weeks with an extension of a week if needed, and make all responses that come in prior to the April Trustees meeting available at that meeting.</li> <li>c. Corinn will obtain a QR code linking to the survey.</li> <li>d. Fred will notify Amy and Sandy of the new 6:30 pm time for our next meeting.</li> </ul>

Meeting Adjourned at 8:03pm.

The Trustees next meeting is scheduled for April 12, 2022 at 6:30pm in the library.