

MINUTES OF APRIL 18, 2022
REGULAR MEETING
BENZIE SHORES DISTRICT LIBRARY BOARD

The meeting was called to order at the BSDL at 9:31 AM by Jon Armstrong.

Present: Trustees, Jon Armstrong, Jim Larsen, Pam Radabaugh, Jennie Schmitt, Brian Johnson, and Jon Hawley; Library Director, Stacy Pasche. Absent: Ginny Freeman, Trustee

Approval of Agenda: Motion by Jim Larsen / Brian Johnson to approve the agenda. Approval of Agenda. Motion carried, unanimous.

Public Input: None

Approval of Minutes: Motion by Pam Radabaugh/Jon Hawley to approve the minutes for March 21, 2022, as written. Motion carried, unanimous.

Treasurer's Report:

The board requested to see deposit details for the current fiscal year to determine if there are still building funds in the general fund. The building project financials need to be reconciled with what funds remain and what is still owed.

Motion by Jennie Schmitt/Jim Larsen to approve the July treasurer's report as presented. Motion carried, unanimous.

Approval of Monthly Bills:

Motion by Pam Radabaugh/Brian Johnson to authorize the March disbursements as listed and attached. Motion carried, unanimous.

Director's Report:

Stacy Pasche reported on the month of March. She pressed the need for direct deposit due to reoccurring issues with lost and reissued checks. It was discussed moving payroll and possibly bookkeeping services to Plumstead PC. Plumstead will provide the library with a formal proposal for services before the next board meeting.

Old Business:

Building Project Updates

- The board considered a proposal from D&W to replace the drinking fountain in the entryway. It was decided to wait to approve until we could confirm exactly how much is left in the building fund account and what is owed.
- The board had not noticed the splitter and said they would like to see the cost of moving before a decision would be made.
- There was a motion by Jim Larsen/Pam Radabaugh to approve the purchase of acoustic panels for the study rooms. Motion carried, unanimous.

New Business:

The board set a special budget meeting for May 10, 2022 at 9:30 a.m. The budget hearing will be Monday, May 16, 2022 at 9:30 a.m. Regular board meeting to follow the hearing.

The Library dedication will be June 11, 2022 at 10:30 a.m.

The meeting was adjourned at 10:35 a.m.

Respectfully submitted,

Stacy Pasche, Library Director