

BENZIE SHORES DISTRICT LIBRARY BOARD
MINUTES OF MARCH 21, 2022, REGULAR MEETING

The meeting was called to order at 9:38AM by Pam Radabaugh at the BSDL.

Present: Trustees, Ginny Freeman, Jim Larsen, Jon Hawley, Pam Radabaugh, and Brian Johnson; Stacy Pasche, Library Director; via Zoom Steve Steimel of Apex Engineering.

Absent: Trustees, Jennie Schmitt and Jon Armstrong.

Approval of Agenda: **Motion** by Jim Larsen/Jon Hawley to approve the agenda as presented. Motion carried, unanimous.

Public Input: None

Approval of Minutes: **Motion** by Jim Larsen/Jon Hawley to approve the February 21, 2022, regular meeting minutes as written. Motion carried, unanimous.

Old Business:

1. Building Project Updates with Steve Steimel via Zoom - Work is continuing.

a) This week the meeting room glass walls will be installed.

b) Painting date has not been pinned down yet. May require closing for a couple of days. Looking for painters.

c) The patching of flooring has been done.

d) Britten's bill for the work they had done was too high, so Steve has held back some \$ and is working with them on a resolution.

e) D&W still needs to come regarding the noise in the ductwork in the addition.

f) The window surrounds/cubbies have been installed in the youth area. Bottom trim still needed.

g) The outdoor fencing will stay up until the grounds are cleaned up, perhaps early May.

Treasurer's Report: **Motion** by Jim Larsen/Jon Hawley to approve the treasurer's report as written. Motion carried, unanimous.

Approval of Monthly Bills: **Motion** by Brian Johnson/Jim Larsen to authorize the February disbursements as listed and attached to the minutes. Motion carried, unanimous.

Library Director's Report: Stacy reported on February. See attached report. We discussed suggestions of landscapers and the date for the Friends of the Library open house.

Committee Reports: None

Old Business:

2. Meeting Room Policy - Motion by Ginny Freeman/Brian Johnson to approve the presented policy with minor corrections. See attached policy. Motion carried unanimously.

New Business:

1. Art Donation - The offered donation of a beautiful photo was declined. See existing policies regarding donations.

The meeting was adjourned at 10:15 AM.

Respectfully submitted,
Ginny Freeman, Secretary