

Board of Library Trustees Meeting
July 8, 2013
7:30 p.m.

Medway Public Library

Attendees:

Trustees:

Carol Brown
Karen Kassel, Secretary (7:40 p.m.)
Chris Monahan, Vice Chair (7:40 p.m.)
Wendy Rowe, Chair

Meeting called to order by Wendy Rowe: 7:42 p.m.

A. Progress on setting up interviews with candidates

- Wendy has set up telephone screenings with three of the candidates so far.
- Two candidates are out of state; one asked to interview via Skype.
 - Chris will talk to Medway Cable Access to see if we can use their facilities for a Skype interview.
- Wendy has reserved the Story Room for the next two weeks. Interviews need to be scheduled far enough out to allow for the 48 hour public meeting posting requirement.
- Wendy is working to schedule the in-person interviews.

B. Wendy distributed a draft of Interview Questions and an Interview Evaluation Sheet

- We discussed and revised the questions
- We discussed the Interview Evaluation Sheet

Motion to adjourn CB1, CM2, unanimously accepted. 9:25 p.m.