



Jacob Edwards Library
 236 Main Street
 Southbridge, MA 01550
 508-764-5426 Fax 508-764-5428

Telescope Borrowing Agreement

By checking out the Orion Starblast 4.5-inch Astronomical Telescope you are assuming responsibility for any damage, loss or theft while it is checked out to you.

If the Telescope is more than 1 week overdue or is lost or damaged beyond repair you will pay the replacement cost of \$350 for the Telescope as well as a packaging and processing fee of \$50 for a total of \$400.

If the Telescope is returned damaged, you will be charged a fee based on the cost of the repairs. You are also responsible for all items included with the Telescope. If any of these items are damaged or lost you will pay a replacement fee.

The Telescope will circulate for 1 week, and cannot be renewed. A late fee of \$5 per day will be charged, up to \$20. The Library reserves the right to refuse service to anyone who abuses the equipment or is repeatedly late in returning the Telescope.

Borrowing of the Telescope is restricted to adult (over 18 years of age) library card holders in good standing (no overdue materials, lost materials or fines). A valid library card and photo ID must be presented at checkout.

You must sign this agreement each time you check the Telescope out. The Telescope must be returned at the Circulation desk to a staff member. The staff member will verify that the Telescope is in operating condition, without damage and that it is returned with all of its components. Please allow sufficient time for the Telescope to be checked in. Failure to check the Telescope in with a Jacob Edwards Library staff member will result in a \$25 fine. The Telescope must be returned to the Jacob Edwards Library.

Do not leave the Telescope unattended while checked out to you. Use the Telescope only as directed in the included manuals. **Never look at the Sun through the Telescope.**

My signature below indicates that I have read and agree to the terms of this borrowing agreement.

Print Name

Due Date

Signature

Date Taken

Staff Member (check out)

_____/_____
 Date Returned/Staff Init.

Orion Starblast Telescope Guidelines

Lending agreement must be signed prior to check out.

Kit include: Telescope
 User Guide
 Audubon Society Constellation Book
 Red Head Lamp
 Pouch
 2 Travel pillows

Proper Care and Use

Keep the Telescope in a clean, dry, dust-free place, safe from rapid temperature changes and humidity.

Do not store the Telescope outdoors.

Keep the dust caps on the front of the Telescope and on the focuser when not I use.

Make sure to turn *off* the range finder when not using.

Safety

NEVER look directly at the Sun through the Telescope!!! Permanent eye damage could result from looking at the sun through the Telescope even for just a moment. Even pointing the Telescope at the sun may result in Telescope parts melting.

Do not let anyone borrow the Telescope; it is to be used by you and your family only.

Do not allow children to use the Telescope unsupervised.

Do not allow children to carry or focus the Telescope.

Do not remove pieces or adjust parts. Please leave cleaning of the Telescope to the library staff; do not use cleaners or cloths on mirrors or lenses.

When transporting the Telescope make sure it is secured in your car.

I have read and understand the above guidelines.

Paton Signature _____

Date _____