

10/1/2019 7:06 - Meeting called to order

**Present:** Trustees Trudi Stefan, Susan Alessandri, John Smith, Chris Monahan; Director Margaret Perkins.

**Agenda-** CM motion, 2<sup>nd</sup> TS. Motion carries.

### **Minutes**

- Motion to approve August minutes: TS motion, JS 2<sup>nd</sup>. Motion carries.
- Motion to approve September minutes: SA motion, TS 2<sup>nd</sup>, CM abstain.

Discussed some confusion about how the Agenda is being posted. Will follow up with Wendy Harrington next month.

### **Citizen speak**

A Resident saw a Patron in the library that the Resident thought had been disinvited and brought it to the attention of the Director and the Trustee Chair. It was clarified to the Resident that the Patron had not been disinvited.

Cake pan collection- There had been some discussion about starting one. Margaret talked to the Millis Library who had a cake pan collection. Millis had discontinued their cake pan collection due to lack of interest. Idea of starting one in Medway has been tabled.

### **New business**

Director's Annual review that should have been done last March will be skipped this year.

### **Old Business**

State of Conflict of Interest training: CM, JS, Trudi, & new Trustee Lisa Sheehan need to complete.

Follow-up on status of library savings on receipt- Not yet available in our Library Management System software due to bugs. The feature should be available in the near future.

### **Incident reports**

None

### **Budget Report**

CommCan funds pulled back from the Library account by the town due to Mass D.O.R. specifying that all money from Marijuana companies cannot directed to a specific department. It must go into the town's General Fund. The money not yet spent in FY2020 is frozen.

### **Director's Report**

Positive feedback from the John Mattleman workshop for the library staff: "Mental Health in the Library". 24 staff members from Medway, Holliston, and Millis attended.