

**Stickney-Forest View Public Library District
General Meeting of the Board of Trustees
May 25, 2022**

ORIGINAL

Call to Order:

Board President R. Villanueva called the meeting to order at 6:03pm. Present at roll call were Trustees M. Blatter, N. Dzolic, S. Hosek, E. Montiel and S. Jahiri.

Present from the Library staff were Director L. Shell and meeting stenographer J. Chávez Buchanan.

Closed Session:

Enter Closed Session per 5 ILCS 120/2(c)(3) for Library Trustee Position Interviews to Fill Board Vacancy - Elizabeth Ortiz Seat (2025)

R. Villanueva motioned to enter closed session at 6:04pm and N. Dzolic seconded the motion.

Roll call results were:

- Aye- M. Blatter, N. Dzolic, S. Hosek, E. Montiel, S. Jahiri and R. Villanueva
- Nay- None
- Absent- None
- Abstain- None

N. Dzolic motioned to reconvene Regular General Meeting at 6:48pm and M. Blatter seconded the motion.

Roll call results were:

- Aye- M. Blatter, N. Dzolic, S. Hosek, E. Montiel, S. Jahiri and R. Villanueva
- Nay- None
- Absent- None
- Abstain- None

S. Hosek motioned to appoint Debra Johnson to fill the Library Board vacancy of Trustee E. Ortiz seat (3 year term 2025) and E. Montiel seconded the motion.

Roll call results were:

- Aye- N. Dzolic, S. Hosek, E. Montiel, S. Jahiri and R. Villanueva
- Nay- M. Blatter
- Absent- None
- Abstain- None

Consent Agenda:

- a. Approval of the April 27, 2022 Regular Meeting Minutes

- b. Financial Reports
 - i. Treasurer’s Report (April)
 - ii. Profit and Loss Report (April)
 - iii. Balance Sheet (April)
 - iv. Check Summary (04/22/22 to 05/20/22)
 - v. Transaction List/Check Detail Report (04/22/22 to 05/20/22)
 - vi. Warrants
 - 1. Invoice Warrant Dated 05/25/2022 in the amount of \$28,484.54
 - 2. Payroll Warrant Dated 04/29/2022 in the amount of \$24,581.04
 - 3. Payroll Warrant Dated 05/13/2022 in the amount of \$24,518.15

N. Dzolic motioned to adopt the Consent Agenda and S. Jahiri seconded the motion.

Roll call results were:

- Aye- M. Blatter, N. Dzolic, S. Hosek, E. Montiel, S. Jahiri and R. Villanueva
- Nay- None
- Absent- None
- Abstain- None

S. Hosek motioned to approve the Consent Agenda and N. Dzolic seconded the motion.

Roll call results were:

- Aye- M. Blatter, N. Dzolic, S. Hosek, E. Montiel, S. Jahiri and R. Villanueva
- Nay- None
- Absent- None
- Abstain- None

Secretary’s Report/Correspondence:

The Library received a five star rating on google.

The Youth Services department received several thank you letters from the Morton Transition Center.

Director's Report:

Accepted as presented

Trustee Training:

Short Takes #2 Board Meetings – Was not shown at this time

Department Reports:

Accepted as presented

Committee Reports:

None

Unfinished Business:

- a. Collection Development Policy Revision

S. Hosek motioned to approve the amended Collection Development Policy Revision and N. Dzolic seconded the motion.

Roll call results were:

- Aye- M. Blatter, N. Dzolic, S. Hosek, E. Montiel, S. Jahiri and R. Villanueva
- Nay- None
- Absent- None
- Abstain- None

New Business:

- a. **Selection/appointment for the Trustee offices of President, Vice President, Secretary and Treasurer of the Library Board of Trustees**

S. Hosek motioned to retain the current officers for the next fiscal year and R. Villanueva seconded the motion.

Roll call results were:

- Aye- M. Blatter, N. Dzolic, S. Hosek, E. Montiel, S. Jahiri and R. Villanueva
- Nay- None
- Absent- None
- Abstain- None

b. Approval of Staff Travel Expenditures

N. Dzolic motioned to approve the Staff Travel Expenditures and S. Jahiri seconded the motion.

Roll call results were:

- Aye- M. Blatter, N. Dzolic, S. Hosek, E. Montiel, S. Jahiri and R. Villanueva
- Nay- None
- Absent- None
- Abstain- None

c. Hearne & Associates Engagement Letter for FY22 Audit

N. Dzolic motioned to approve Hearne & Associates Engagement Letter for FY22 Audit and S. Jahiri seconded the motion.

Roll call results were:

- Aye- M. Blatter, N. Dzolic, S. Hosek, E. Montiel, S. Jahiri and R. Villanueva
- Nay- None
- Absent- None
- Abstain- None

d. Board of Trustees – Meeting Schedule FY23

N. Dzolic motioned to approve the FY23 Board Meeting Schedule and E. Montiel seconded the motion.

Roll call results were:

- Aye- M. Blatter, N. Dzolic, S. Hosek, E. Montiel, S. Jahiri and R. Villanueva
- Nay- None
- Absent- None
- Abstain- None

e. Draft Budget FY23 Review

The FY23 Draft Budget was discussed and reviewed.

f. Negotiation of FY23 Employee Salaries

The FY23 Employee Salaries was tabled for the next board meeting.

g. Review of Library Policies

Consent Agenda of Library Policies:

- i. Continuing Education Policy Revision
- ii. Public Bidding Policy Revision
- iii. Home Service Policy Revision

S. Hosek motioned to adopt the Consent Agenda of Library Policies and N. Dzolic seconded the motion.

Roll call results were:

- Aye- M. Blatter, N. Dzolic, S. Hosek, E. Montiel, S. Jahiri and R. Villanueva
- Nay- None
- Absent- None
- Abstain- None

S. Hosek motioned to approve the Consent Agenda of Library Policies and E. Montiel seconded the motion.

Roll call results were:

- Aye- M. Blatter, N. Dzolic, S. Hosek, E. Montiel, S. Jahiri and R. Villanueva
- Nay- None
- Absent- None
- Abstain- None

h. Tuition Reimbursement Request

Enter closed Session to discuss employee benefits per 5 ILCS 120/2(c) (1)

S. Hosek motioned to enter closed session at 8:03pm and S. Jahiri seconded the motion.

Roll call results were:

- Aye- M. Blatter, N. Dzolic, S. Hosek, E. Montiel, S. Jahiri and R. Villanueva
- Nay- None
- Absent- None
- Abstain- None

M. Blatter motioned to reconvene Regular General Meeting at 8:12 pm and N. Dzolic seconded the motion.

Roll call results were:

- Aye- M. Blatter, N. Dzolic, S. Hosek, E. Montiel, S. Jahiri and R. Villanueva
- Nay- None
- Absent- None
- Abstain- None

Comments from the Public:

The Village of Stickney Mayor extended an invitation to their Memorial Day Program on Monday, May 30, 2022. The Mayor inquired about the zoo passes that the Library offers.

Adjournment:

Roll call results were all in favor.

Having no further business the meeting was adjourned at 8:14pm.

Respectfully submitted,



Marjorie Blatter
Secretary